



**BOARD OF TRUSTEES  
OPEN MEETING  
10<sup>th</sup> Floor Boardroom**

**MINUTES OF FEBRUARY 27, 2019**

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<b>PRESENT:</b>	Mr. Tom Motz (Chair) Ms. Jenny Baker Mr. Richard Cantin Mr. Rick Coccimiglio (by phone)	Ms. Linda Fabi Mr. Michael Harris Mr. Don Kaluzny Ms. Linda Maxwell Mr. Stan Nahrgang	Dr. Peter Potts Mr. Tim Rollins Mr. Scott Smith Ms. Marion Thomson Howell
<b>REGRETS:</b>	Dr. Brian Hanna Mr. Terry O'Sullivan	Ms. Angela Stanley	Mr. Jim Stirtzinger
<b>GUESTS:</b>	Mr. Brian Guest (by phone)		
<b>RESOURCE:</b>	Ms. Sherri Ferguson	Mr. Gary Higgs	Mr. Marco Terlevic

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**1. CALL TO ORDER:** 4:03 p.m.

**2. OPENING PRAYER/REFLECTION**

Ms. Maxwell provided the reflection. Dr. Falconer was introduced to the Board.

**3. APPROVAL OF THE AGENDA**

**Motion:** That the Board of Trustees approve the open meeting agenda for February 27, 2019, as written.

**Moved by Marion Thomson Howell, Seconded by Don Kaluzny, VOTED AND CARRIED.**

**4. DECLARATION OF CONFLICT OF INTEREST:** Mr. Rollins declared a conflict.

**5. MEETING EVALUATION REMINDER**

The meeting evaluation form was circulated with the agenda package for Board members to complete.

**6. BOARD HUDDLE AND ACTION TRACKER**

The information posted on the huddle board was circulated with the meeting package. The Board reviewed the 2018-2019 corporate goals and improvement ideas on the huddle board.

The items listed on the action tracker were also discussed. An improvement ticket discussed at the January meeting was added related to governance practice improvements and transparency.

**7. PRESENTATIONS/UPDATES:** None.

**8. THE QUALITY/PATIENT SAFETY REPORT**

The Quality Committee Report was circulated with the Board meeting package. Ms. Thomson Howell highlighted the patient story, particularly as it occurred over the Christmas holidays and impacted staff. She drew the Board's attention to the Quality Improvement Plan (QIP) as the committee had a rich discussion about the priorities and this will be reviewed later in the meeting.

- **Motion: That the Board of Trustees approve the Quality Committee report.**

**Moved by Marion Thomson Howell, Seconded by Linda Fabi, VOTED AND CARRIED.**

The hospitals within the Waterloo Wellington Local Health Integration Network (WWLHIN) have been asked to support the Patient Declaration of Values that was included with the Quality Committee report. This is a background document that we should keep top of mind and it will be posted throughout the facility. It needs to be consistently messaged and aligned with our own values as well as those of the St. Joseph's Health System (SJHS).

- **Motion: That the Board of Trustees adopt the Waterloo Wellington Patient Declaration of Values as recommended by the Quality Committee.**

**Moved by Marion Thomson Howell, Seconded by Tim Rollins, VOTED AND CARRIED.**

**9. RESOURCE PLANNING AND UTILIZATION COMMITTEE (RP&U)**

The RP&U report was circulated with the meeting package. Ms. Baker recognized the work Mr. Terlevic has done on drafting a document for the committee that would assist in focusing their work.

**Motion: That the Board of Trustees accept and approve the financial statements for the month ending January 31, 2019.**

**Moved by Stan Nahrgang, Seconded by Jenny Baker, VOTED AND CARRIED.**

**10. CONSENT AGENDA**

The minutes of the Open Board meeting held January 30, 2019, and reports from the Volunteer Association and the President were distributed with the agenda package.

**Motion: That the Board of Trustees approves the following:**

- **Minutes of the Open meeting – January 30, 2019**
- **Volunteer Association Report**
- **President's Report**

**Moved by Linda Fabi, Seconded by Marion Thomson Howell, VOTED AND CARRIED.**

## 11. REPORTS

### 11.1 President

Dr. Falconer spoke to the following:

- With respect to the provincial government's announcement yesterday, one of the most significant elements is the development of a super agency. While the details need to be worked out, there is still a recognized need for local management and it is anticipated that it will take a few years before the LHINs will be phased out.
- The second major point is the development of Ontario Health Teams. There is not a lot of clarity as to what this means but it is an attempt to get local organizations to work together to focus on seamless patient care. There is also some attention on diagnosis specific health care systems. SJHS and SMGH have been actively meeting regarding Integrated Comprehensive Care (ICC) and this positions us well as an early adopter of these types of initiatives. There is no detail yet as to what will be required for these submissions, but it is anticipated that a call for an expression of interest for applications for Ontario Health Teams will come in March.
- Grand River Hospital (GRH) is holding an education session tomorrow evening to which St. Mary's Board members were invited. They will be receiving a presentation from The Advisory Board. This group uses experiences from the U.S., Canada and Europe to inform administrators on best practice.
- Senior management from GRH and St. Mary's are meeting to look at opportunities for clinical service redistribution to provide better care for our community.
- We need to develop the culture within the hospital and formulate a strategy on how to improve our Lean activity. Concern was expressed regarding morale issues among frontline staff and management is working to understand how this has developed.

### 11.2 Board Chair

There was nothing further to report.

## 12. ADJOURNMENT: 5:08 p.m.

**Motion: To adjourn the open Board meeting.**

**Moved by Tom Motz, Seconded by Don Kaluzny, VOTED AND CARRIED.**

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Tom Motz, Chair

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Dr. Andrew Falconer,  
Secretary to the Board

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Susie Bell, Recorder