

Prepared in accordance with section 15 of the *Broader Public Sector Accountability Act*,  
2010 (BPSAA)

**TO:** The Board of St. Mary's General Hospital, (the "Board")

**FROM:** Don Shilton  
President and CEO  
St. Mary's General Hospital

**Date:** May 24, 2017

**RE:** April 1, 2016 to March 31, 2017 ("the Applicable Period")

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On behalf of St. Mary's General Hospital (the Hospital) I attest to:

- the completion and accuracy of reports required of the Hospital pursuant to section 6 of the BPSAA on the use of consultants;
- the Hospital's compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds;
- the Hospital's compliance with any applicable expense claims directives issued under section 10 of the BPSAA by the Management Board of Cabinet;
- [to be added once ss. 15(1)(c.1) of the Act is proclaimed into force] the Hospital's compliance with any applicable perquisite directives issued under section 11.1 of the BPSAA by the Management Board of Cabinet; and
- the Hospital's compliance with any applicable procurement directives issued under section 12 of the BPSAA by the Management Board of Cabinet, during the Applicable Period.

In making this attestation, I have exercised care and diligence that would reasonably be expected of a President and CEO in these circumstances, including making due inquiries of Hospital staff that have knowledge of these matters.

I further certify that any material exceptions to this attestation are documented in the attached Schedule A.

Dated at Kitchener, Ontario this May 17, 2017.



Don Shilton  
President  
St. Mary's General Hospital

**SCHEDULE A to Attestation**

1. Exceptions to the completion and accuracy of reports required in section 6 of the BPSAA on the use of consultants;

*No known exceptions.*

2. Exceptions to the Hospital's compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds;

*No known exceptions.*

3. Exceptions to the Hospital's compliance with the expense claims directive issued under section 10 of the BPSAA by the Management Board of Cabinet;

*No known exceptions.*

4. Exceptions to the Hospital's compliance with the perquisites directive issued under section 11.1 of the BPSAA by the Management Board of Cabinet; and

*No known exceptions.*

5. Exceptions to the Hospital's compliance with the procurement directive issued under section 12 of the BPSAA by the Management Board of Cabinet.

*Three (3) Exception noted by Mohawk Shared Services as noted in appendix A*

St. Mary's General Hospital

I certify that this attestation has been approved by the board of St. Mary's General Hospital on May 24, 2017.



Dieter Kays  
Chair of the Board of Trustees  
St. Mary's General Hospital

BPS Attestation Exceptions - Mohawk Shared Services Log April 1, 2016 - March 31, 2017

#	Date	Contract	Participating Member	Description	Supplier / MFG	Distributor	Contract Start Date (MM/DD/YY)	Contract Ending Date (MM/DD/YY)	Annual Value At Time of Logging	Actual Annual Value At Close of Fiscal Year	Reason Code	Particulars	Future Resolution	MRP
1	21-Jul-16	MSS-1813	SMGH	PRODUCT. ABL	RADIOMETER	RADIOMETER	5/1/2016	30-Apr-17	5,548.19 \$	102,688.40	Non-Competitive Quote	Sole sourced due to users as products are proprietary consumables used in equipment from Radiometer. No response from users when asked for NCP Form	No resolution. Will request NCP form again in next version of contract in 2017	VW
2	11-Nov-16	MSS-1869	SMGH	PRODUCT - CATHETER, EPIDURAL	TELEFLEX CANADA	TELEFLEX CANADA	12/1/2016	30-Nov-21	1,215.00 \$	1,153.74	Non-Competitive Quote	Single sourced - physician preference item and clinicians are unwilling to change at this time.	Plan to re-engage prior to term end date to determine if there is a willingness to change and develop go-to-market strategy based on response	SG
3	27-Jan-17	MSS-1385A	SMGH	PRODUCT - GUIDEWIRE, ARTLINE	KARL STORTZ	KARL STORTZ	10/4/2016	7/1/2017	46,573.83 \$	9,081.80	Non-Competitive Extension	Purpose to align this contract (consumables) with MSS-1734 Scope Repair and Replace contract(s)	JP	
<b>Total</b>									46,573.83 \$	112,923.94				



April 13, 2017

Ms. Suzy Araujo  
Purchasing and Supply Chain Manager  
St. Mary's General Hospital  
911 Queen's Boulevard  
Kitchener, ON N2M 1B2

**Re: Attestation to the BPSAA Supply Chain Secretariat Directive Compliance**

Dear Ms. Araujo:

Mohawk Shared Services – Sourcing Centre (MSS) hereby acknowledges that the BPSAA Procurement and Reporting Directives apply to Mohawk Supply Chain business operations. MSS fully understands and abides by the legal requirements meant to ensure that publicly funded goods and services are acquired by BPS organizations, and in this case by their agent (MSS), either through a competitive process that is open, fair and transparent, or an approved non-competitive process.

This letter along with the attestation log, provide the details of those contracts that do not meet the exemption criteria and fall under the non-approved non-competitive process. This information will assist you to comply with your organization's policies.

During the past fiscal year, those MSS contracts outside of the competitive process that involved your hospital, if any, are listed in the attachment. For clarity, two values are identified: one that was estimated based on historical data at the time of the logging-in of any non-competitive agreement and the actual value within the 2016-2017 fiscal year.

Please feel free to incorporate this letter as part of your submission to the Ministry or public posting. If you require further information please contact Nicole Ruttan-Sims, our Director of Strategic Sourcing, at [nruttan-sims@mohawkssi.com](mailto:nruttan-sims@mohawkssi.com) or at 289-337-5026.

Yours truly,

A handwritten signature in dark ink, appearing to read 'CLYONS', is written over a light-colored background.

Colin Lyons  
Interim General Manager  
Supply Chain Services

Cc: Marco Terlevic, VP Corporate Services and CFO  
Jui Datta, Director, Finance and Decision Support

*To excel as a shared services organization by  
delivering services that support health care and our communities*



4056 Meadowbrook Drive, Unit 135  
London, Ontario  
N6L 1E4

(519) 652-1688  
(519) 652-2788  
www.medbuy.ca

April 19, 2017

Medbuy Corporation  
4056 Meadowbrook Drive  
Unit 135  
London, ON N6L 1E4

Ms. Catherine McKersie  
Procurement Specialist  
St. Mary's General Hospital  
911 Queen's Blvd.  
Kitchener, ON, N2M 1B2

**Attestation to the Supply Chain Secretariat BPS Directive Compliance**

To Whom It May Concern:

Medbuy fully understands and abides by the Ontario Ministry of Finance Broader Public Sector Supply Chain Directives meant to ensure that publicly funded goods and services are acquired by BPS organizations through a process that is open, fair, and transparent.

On behalf of Medbuy Corporation I attest that all contracting services performed on the members' behalf for the applicable period of April 1, 2016 – March 31, 2017 are in compliance with the Broader Public Sector Supply Chain Directives.

In making this attestation, I have exercised care and diligence that would reasonably be expected of a CEO in these circumstances, including making due inquires and reviewing results of the self-assessment audits we have completed.

I, Tom Warner, Interim President and CEO, have the signing authority to make this commitment on behalf of Medbuy Corporation.

Signature:

April 19, 2017

Date: