



**BOARD OF TRUSTEES
OPEN MEETING
10th Floor Boardroom**

MINUTES OF NOVEMBER 30, 2016

PRESENT:	Rev. Dr. Dieter Kays (Chair) Ms. Christine Henhoeffler Mr. Don Kaluzny Ms. Cynthia McIntyre Mr. Tom Motz	Mr. Stan Nahrgang Dr. Peter Potts Mr. Don Shilton Mr. Scott Smith	Mr. Jim Stirtzinger Ms. Lisa Strayer Ms. Marion Thomson Howell
REGRETS:	Ms. Viona Duncan Ms. Susy Martins	Ms. Janet Peddigrew	Dr. Gagan Sarkaria
GUEST:	Mr. Brian Guest		
RESOURCE:	Ms. Susan Dusick Dr. Blair Egerdie	Mr. Gary Higgs Ms. Kim Siegel	Mr. Marco Terlevic Ms. Diane Wilkinson

1. CALL TO ORDER: 4:05 p.m.
Ms. Cynthia Voisin and Dr. John Sehl attended from the public.

2. OPENING PRAYER/REFLECTION
Mr. Motz provided the opening reflection.

3. APPROVAL OF THE AGENDA

Motion: That the Board of Trustees approve the open meeting agenda for November 30, 2016 as presented.

Moved by Don Kaluzny, Seconded by Christine Henhoeffler, VOTED AND CARRIED.

4. DECLARATION OF CONFLICT OF INTEREST: None.

5. MEETING EVALUATION REMINDER

The meeting evaluation form was circulated with the agenda package for Board members to complete.

6. BOARD HUDDLE AND ACTION TRACKER

Performance on Organization Wide Goals / Improvement Opportunities for the Board

The Board reviewed the action tracker and the improvement opportunities on the huddle board. It was noted that the title for the generative thinking item has been renamed based on an improvement ticket on the huddle board. Ms. Thomson Howell provided a briefing note which was included in the meeting package.

They also reviewed the progress on the 2016-2017 corporate operational goals. The information that is posted on the huddle board was pre-circulated with the meeting package.

7. OVERSIGHT/INSIGHT/FORESIGHT DISCUSSION

The topic for this month's discussion was "Collaboration for Healthcare Innovation: New Model, New Agency, New Money" (an excerpt from *Unleashing Innovation: Excellent Healthcare for Canada - Executive Summary*, Government of Canada). This was posted to the Board's Basecamp forum for discussion.

Discussion:

- Nothing has happened since this report was published in 2015 and there has been no follow up to the work completed.
- The 5 areas that were talked about are very consistent with what we have heard at the provincial level and the Local Health Integration Network (LHIN) level in some cases. It is difficult to make the transition from talking about it to actually implementing it.
- The manufacturing sector has been doing this for 25 years and developed a similar concept. It may require a mixture of healthcare and industry to solve this with getting exposure to some different thinking at the table.
- Some of this collaboration is happening in Waterloo Region.
- We have clinical experts here who could provide guidance on such projects.
- There does not seem to be any venue for sharing with the world what innovative activity is being undertaken in our region.

8. PRESENTATIONS / UPDATES

8.1 Improving Quality, Safety and Value of Inpatient Care with Advanced Electronic Systems

A presentation given by Dr. Jeremy Theal (Chief Information Officer, North York General) in November to the Waterloo Wellington Joint Boards Health Information System (HIS) Steering Committee was circulated with the meeting package. Mr. Higgs was present to speak to the information provided. The first few slides set the stage as to the reason why to go forward and the second part of the slide deck speaks to the journey that North York General has been on over the past 10 years.

The most significant takeaway from this work is that it needs to be about clinical transformation and engaging our nurses, physicians and allied health professionals in the process. If you talk to our medical staff they are frustrated with the cumbersome technological tools we use. There are innovations in technology that we do not have and need to move forward on. As we get ready to implement a new system, we need to engage our clinicians and communicate with them better than we have been doing.

Discussion:

- One Board member who attended the November 3rd presentation remarked that it was compelling and recalls Dr. Theal's emphasis on engagement. We have a group that will look at how best to engage our physicians and develop a formal strategy but first the decision needs to be made whether or not we purchase a new clinical system.
- We are close to hiring a joint Chief Medical Information Officer (CMIO). The plan will be to reach out to the programs as each will have different needs. There needs to be an understanding of current workflow and the technology that is there to augment this. The medical staff are ready and want a new system so this will help with engagement.
- Time may be a limiting factor for Grand River Hospital (GRH) to conduct a thorough engagement process as they have a March 2018 implementation deadline.
- Dr. Theal is also speaking at the next Medical Staff Association meeting and it has been suggested that an invitation to attend be extended to Board members from St. Mary's and GRH who have not yet seen Dr. Theal's presentation.

- This is going to be a huge undertaking and we cannot predict what is going to happen in each stage until we get there. Ongoing communication to all is critical for success. Feedback should be sought every couple months from all groups.

9. THE QUALITY/PATIENT SAFETY REPORT

The Quality Committee Report was circulated with the Board meeting package. Mr. Smith highlighted a few items from the report.

Motion: That the Board of Trustees approve the Quality Committee report.

Moved by Scott Smith, Seconded by Tom Motz, VOTED AND CARRIED.

10. RESOURCE PLANNING AND UTILIZATION COMMITTEE REPORT

The report of the Resource Planning and Utilization Committee was circulated with the meeting package. Mr. Nahrgang reviewed the information in the report.

- **Motion: That the Board of Trustees accept and approve the financial statements for the month ending October 31, 2016.**

Moved by Stan Nahrgang, Seconded by Lisa Strayer, VOTED AND CARRIED.

It was noted that the Waterloo Wellington LHIN is well aware of our operational pressures with inflation, staff contracts, etc. While the WWLHIN wants us to start building up our working capital portfolio, they are forgetting that we are an efficient hospital and it has been demonstrated we are a high growth area. To be able to put aside the amount of funds that is expected, we might have to discontinue some of the services we provide.

Concern was expressed with regard to the cancellation of the north façade project for 2017 and that while the Ministry of Health and Long-Term Care accepts the liability risk, there is also the reputational risk to the organization to be considered. We do not know what other projects the Ministry has before them. They must measure the risk along with the capital funds they have available to them for all hospitals in the province. We are in the queue but are not hitting their priority matrix at this time. We should start thinking about what our messaging might be should something untoward happen in the meantime.

11. MISSION AND GOVERNANCE COMMITTEE REPORT

The report of the Mission and Governance Committee was circulated with the meeting package. Mr. Stirtzinger reviewed the information provided in the report.

- **Motion: That the Mission and Governance Committee recommend the Board of Trustees approve an exception to the Administrative By-Laws (article 3.2.iii) to allow the appointment of a member of the Volunteer Association who is not the President to sit as a voting member of the Board of Trustees from January 1 to June 30, 2017.**

Moved by Jim Stirtzinger, Seconded by Christine Henhoeffler, VOTED AND CARRIED.

- **Motion: That the Mission and Governance Committee recommend to the Board of Trustees approval of the revised Board policies that fall under the Finance and Human Resource sections.**

Moved by Jim Stirtzinger, Seconded by Don Kaluzny, VOTED AND CARRIED.

A few minor word changes were noted that did not alter the intent of the affected policies.

12. CONSENT AGENDA

The minutes of the Open Board meeting held October 26, 2016, Board Education reports and the President's report were distributed with the agenda.

Motion: That the Board of Trustees approves the following:

- **Minutes of the Open meeting – October 26, 2016**
- **Education Reports**
 - **OHA Advanced Certificate in Board Governance (Tom Motz)**
 - **OHA HealthAchieve (Dieter Kays)**
 - **Share Showcase (Dieter Kays)President's Report**
- **President's Report**

Moved by Stan Nahrgang, Seconded by Lisa Strayer, VOTED AND CARRIED.

13. REPORTS

13.1 President

Mr. Shilton spoke to today's release from the Canadian Institute for Health Information (CIHI) and highlighted that the WWLHIN was the top performing LHIN in Ontario.

13.2 Chair

There was nothing to report.

14. ADJOURNMENT: 5:35 p.m.

Dieter Kays, Chair

Don Shilton, Board Secretary

Susie Bell, Recorder