


# St. Mary's General Hospital Expense Report

<b>Name:</b> Don Shilton			
<b>Title:</b> President			
<b>Reporting Period:</b> Oct 1, 2016 to Mar 31, 2017			
			
Date	Amount	Expense Category	Description
Jun28/16	\$258.90	Meals	Lunch for self and senior team - Farewell for designated person
Sept29/16	\$36.68	Travel Incidentals	Train fare to Toronto - CHAO Annual Convention
Oct6/16	\$152.91	Accommodation	1 night - Saskatoon - Saskatoon Health Region visit
Oct7/16	\$108.20	Travel Incidentals	Parking - short-term - Toronto Airport - Saskatoon Health Region visit
Oct4/16	\$22.00	Taxifare	Travel airport to hotel - Saskatoon Health Region visit
Oct28/16	\$181.73	Meals	Lunch - VP & Services interviews
Nov4/16	\$2,347.86	Meals	Dinner / Room rental - Strategic Planning Session, Board of Trustees
Nov7/16	\$13.53	Travel Incidentals	Parking - OHA Convention Toronto
Dec15/16	\$17.13	Travel Incidentals	Parking - Invited session on Bundled Funding, Toronto
Dec20/16	\$214.80	Meals	Lunch - Senior Team Christmas
Jan22/17	\$81.15	Travel Incidentals	Parking - Pearson airport - CEO Lean Forum, Naples Florida
	\$189.71	Travel Incidentals	Car rental - CEO Lean Forum, Naples Florida
	\$490.49	Accommodation	2 nights - CEO Lean Forum, Naples Florida
Feb16/17	\$86.31	Meals	Lunch - catering for on site visits

## Definitions:

Date(s): When the expense(s) were incurred (note, expenses may be incurred in one period and reimbursed in another)

## Types of Expenses Included in this report:

- Travel
  - Vehicle rental or own use (mileage)
  - Train or air travel
  - Taxi or public transportation
  - Accommodation
  - Travel incidentals (insurance, parking, tolls)
- Meal
- Hospitality
  - Defined as “the provision of food, beverage, accommodation, transportation and other amenities paid out of public funds to people who are not engaged to work for:
    - designated Broader Public Sector organizations
    - any of the Ontario government ministries, agencies and public entities covered by the OPS Travel, Meal and Hospitality Directive

This report is to be posted publicly until May 31, 2019.