


# St. Mary's General Hospital Expense Report

<b>Name:</b> Dr. Dieter Kays			
<b>Title:</b> Board of Trustees - Chair			
<b>Reporting Period:</b> Oct 1, 2017 to Mar 31, 2018			
Date	Amount	Expense Category	Description
Nov7/17	\$22.21	Meals	Dinner - Toronto - OHA Conference
Nov 7/17	\$97.38	Travel Incidentals	Mileage - Toronto - OHA Conference
	\$90.00	Travel Incidentals	Parking - Toronto - OHA Conference

## Definitions:

Date(s): When the expense(s) were incurred (note, expenses may be incurred in one period and reimbursed in another)

## Types of Expenses Included in this report:

- Travel
  - Vehicle rental or own use (mileage)
  - Train or air travel
  - Taxi or public transportation
  - Accommodation
  - Travel incidentals (insurance, parking, tolls)
- Meal
- Hospitality
  - Defined as “the provision of food, beverage, accommodation, transportation and other amenities paid out of public funds to people who are not engaged to work for:
    - designated Broader Public Sector organizations
    - any of the Ontario government ministries, agencies and public entities covered by the OPS Travel, Meal and Hospitality Directive

This report is to be posted publicly until May 31, 2020.