


St. Mary's General Hospital Expense Report

Name: Tom Motz			
Title: Board of Trustees - Vice Chair			
Reporting Period: Oct 1, 2016 to Mar 31, 2017			
			
Date	Amount	Expense Category	Description
Nov5/16	\$452.39	Accommodation	2 nights Toronto - OHA course and HealthAchieve Convention
	\$85.12	Travel Incidentals	Mileage return - Toronto - OHA course and HealthAchieve Convention
Nov7/16	\$8.67	Meals	Breakfast - OHA Course and HealthAchieve Convention
	\$34.57	Travel Incidentals	Parking - Toronto - OHA Course and HealthAchieve Convention
Nov6/16	\$25.00	Meals	Dinner - OHA Course and HealthAchieve Convention

Definitions:

Date(s): When the expense(s) were incurred (note, expenses may be incurred in one period and reimbursed in another)

Types of Expenses Included in this report:

- Travel
 - Vehicle rental or own use (mileage)
 - Train or air travel
 - Taxi or public transportation
 - Accommodation
 - Travel incidentals (insurance, parking, tolls)
- Meal
- Hospitality
 - Defined as “the provision of food, beverage, accommodation, transportation and other amenities paid out of public funds to people who are not engaged to work for:
 - designated Broader Public Sector organizations
 - any of the Ontario government ministries, agencies and public entities covered by the OPS Travel, Meal and Hospitality Directive

This report is to be posted publicly until May 31, 2019.