



**BOARD OF TRUSTEES
OPEN MEETING
10th Floor Boardroom
MINUTES OF JUNE 26, 2019**

PRESENT: Mr. Tom Motz (Chair) Mr. Michael Harris Mr. Tim Rollins
Ms. Jenny Baker Mr. Don Kaluzny Mr. Scott Smith
Ms. Janine Barry Ms. Linda Maxwell Ms. Angela Stanley
Mr. Richard Cantin Mr. Keith Martin Mr. Jim Stirtzinger
Ms. Linda Fabi Mr. Stan Nahrgang Ms. Marion Thomson Howell
Dr. Andrew Falconer Dr. Peter Potts

REGRETS: Mr. Rick Coccimiglio

GUESTS: Ms. Janine Barry Mr. Keith Martin Mr. John Woods
Mr. Brian Guest

RESOURCE: Ms. Jui Datta Dr. Eric Hentschel Mr. Gary Higgs
Ms. Susan Dusick Ms. Sherri Ferguson Ms. Anne Kelly

1. CALL TO ORDER: 4:00 p.m.

2. OPENING PRAYER/REFLECTION
Ms. Dusick provided the reflection.

3. APPROVAL OF THE AGENDA
It was noted that agenda item 6.1 of the closed meeting will be moved up in the sequence of items and discussed first.

Motion: That the Board of Trustees approve the open meeting agenda for May 29, 2019, as written.

Moved by Don Kaluzny, Seconded by Stan Nahrgang, VOTED AND CARRIED.

Mr. Motz presented the Board Chair's Award to Mr. Richard Cantin and thanked him for his efforts and involvement over the past 2 years, particularly with the Joint Hospital Information System Board Committee.

4. DECLARATION OF CONFLICT OF INTEREST: None.

Motion: That the Board of Trustees move into closed meeting to discuss agenda item 6.1 Hospital Information System.

Moved by Jenny Baker, Seconded by Stan Nahrgang, VOTED AND CARRIED.

5. MEETING EVALUATION REMINDER

The meeting evaluation form was circulated with the agenda package for Board members to complete.

6. BOARD HUDDLE

The monthly governance report on the True North metrics was circulated with the meeting package. The information provided was reviewed and Dr. Falconer noted that going forward the plan is to include the watermelon graphs for the watch and driver metrics.

It was raised that there is ambiguity as to when the official term of the board chair ends and when the incoming chair assumes the role. This is true for new board members as well. Typically, this turnover should take place the end of June/beginning of July after the St. Joseph's Health System (SJHS) holds its Annual General Meeting in June. It was agreed that we use July 1st as the date for the beginning of new member terms and for the transition of board officers and committee chairs. This was referred to the Mission and Governance Committee (M&G) to ensure this date is incorporated into any relevant board policies.

Mr. Smith spoke to the action tracker item and indicated that the proposed new committee would be defined as the Lean, Culture and Human Development Committee.

Motion: To form an ad hoc committee of the Board focused on lean, culture and human development.

Moved by Scott Smith, Seconded by Linda Fabi, VOTED AND CARRIED.

7. PRESENTATIONS/UPDATES

7.1 Master Planning

A briefing note on this item was circulated with the meeting package. Mr. Higgs reviewed the information provided. This is brought forward to the Board to seek approval for working with Grand River Hospital (GRH) on stage 0 and stage 1 of a master plan submission. The GRH Board approved the motion at its meeting last evening.

Discussion:

- St. Mary's component of this work would not exceed \$800,000 and would be used for the engagement of consultants. It is expected that the timing of the vendor payments would straddle two years. The Foundation has agreed to assist with this expense but it will be taken out of unrestricted revenue and could well have an impact on next year's capital transfer to the hospital.
- Members discussed the comprehensive hospital community group and whether or not they might offer financial support for this venture. Caution was expressed about involving community leaders and that clear expectations would need to be outlined so they are aware that any decisions/approvals would be the responsibility of the GRH and SMGH boards only.
- Mr. Cantin commented that there is work underway to develop a communication plan to educate the general public about the current collaboration of the two hospitals. This work will be proceeding over the summer months.

- Dr. Falconer and Mr. Motz met with GRH and Cambridge Memorial Hospital (CMH) representatives. CMH indicated an interest in participating in this master planning effort and will be considering a motion at their board meeting to join us. This would also reduce the cost for GRH and SMGH.

Motion: That the St. Mary's General Hospital Board of Trustees commit to the development of a Joint Stage One Submission with Grand River Hospital (Joint Master Plan) including:

- Financial Support;
- Schedule; and
- Engagement

And that the SMGH Board authorizes the President to enter into a collaboration agreement with GRH with a project budget not to exceed \$2.0 M cost shared (60% GRH/40% SMGH) on mutually acceptable terms.

Moved by Jim Stirtzinger, Seconded by Marion Thomson Howell, VOTED AND CARRIED.

7.2 Accreditation Survey Update

Highlights of the Accreditation Canada surveyors' report out was included in the meeting package. All of the governance criteria were met except for one standard and this will be followed up on by M&G. St. Mary's scored 99.5% of all criteria being met which should qualify us for an exemplary level award. We will not know this until we receive the official award letter from Accreditation Canada and the final report. A communication plan will be prepared for releasing this good news.

This achievement shows that patients are getting the care that they not only deserve but at the highest standards. It was suggested that the board should formally recognize this success and extend our congratulations and appreciation to all staff.

8. THE QUALITY/PATIENT SAFETY REPORT

The Quality Committee Report was circulated with the Board meeting package. Ms. Thomson Howell highlighted some areas in the report, including the patient story which underscored the lack of patient privacy in the Emergency Department's triage area.

Motion: That the Board of Trustees approve the Quality Committee report.

Moved by Marion Thomson Howell, Seconded by Jim Stirtzinger, VOTED AND CARRIED.

9. Resource Planning and Utilization Committee (RP&U) Report

The RP&U report was circulated with the meeting package.

- **Motion: That the Board of Trustees accept and approve the financial statements for the months ending April 30 and May 31, 2019.**

Moved by Stan Nahrgang, Seconded by Jenny Baker, VOTED AND CARRIED.

- **Motion: That the Board of Trustees accept and approve the Broader Public Sector Accountability Act attestations dated June 21, 2019.**

Moved by Stan Nahrgang, Seconded by Tim Rollins, VOTED AND CARRIED.

- **Motion: That the Resources, Planning & Utilization Committee recommends to the Board of Trustees to release the “pay at risk” portion of compensation held back for the 2018-19 Quality Improvement Plan period, to the Executives affected within the Senior Leadership Team.**

Moved by Stan Nahrgang, Seconded by Jim Stirtzinger, VOTED AND CARRIED

The Senior Leadership Team members declared a conflict of interest with this item.

10. CONSENT AGENDA

The minutes of the Open Board meeting held May 29, 2019, the report of the Volunteer Association and the President’s report were distributed with the agenda package.

Motion: That the Board of Trustees approves the following:

- **Minutes of the Open meeting – May 29, 2019**
- **Volunteer Association report**
- **President’s Report**

Moved by Stan Nahrgang, Seconded by Marion Thomson Howell, VOTED AND CARRIED.

11. REPORTS

11.1 President

Dr. Falconer thanked the Board for the privilege of working with them over the last number of months and he emphasized that it was a very positive experience. He also acknowledged the Senior Team. Mr. John Woods will be present at St. Mary’s as interim president starting July 25th.

11.2 Board Chair

Members were reminded that the St. Mary’s Hike for Heart is being held on September 15th and the Foundation Board is challenging the St. Mary’s hospital board to see which board can raise the most donations.

12. ADJOURNMENT: 5:25 p.m.

Motion: To adjourn the open Board meeting.

Moved by Tom Motz, Seconded by Don Kaluzny, VOTED AND CARRIED.

The Board moved into the closed meeting.

Tom Motz, Chair

Dr. Andrew Falconer, President
and Secretary to the Board

Susie Bell, Recorder