



**BOARD OF TRUSTEES
OPEN MEETING
By Videoconference**

APPROVED MINUTES OF SEPTEMBER 29, 2021

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| PRESENT: | Ms. Marion Thomson Howell (Chair) Ms. Jenny Baker Ms. Janine Barry Mr. Richard Cantin Ms. Linda Fabi | Ms. Leisa Faulkner Ms. Maria deBoer Ms. Lee Fairclough Dr. Angela Good Mr. Jim Stirtzinger | Mr. Stan Nahrgang Mr. Phil Pfeifer Mr. Tim Rollins Mr. Don Kaluzny Mr. Scott Smith |
| GUESTS: | Ms. Winnie Doyle | | |
| REGRET: | Mr. Michael Harris | Dr. Peter Potts | |
| RESOURCE: | Ms. Cathy Bailey Ms. Lilian Scime Ms. Carol Lammers (recorder) | Mr. Gary Higgs Ms. Sarah Farwell Ms. Susan Dusick (at 4:45 p.m.) | Ms. Sherri Ferguson Mr. Shash Ramanna |

1.0 CALL TO ORDER:

Ms. Thomson Howell called the meeting to order at 4:00 p.m.

1.1 Land Acknowledgement & Moment of Silence

Ms. Fairclough shared a land acknowledgement and provided some historical information on the Mohawk Institute Residential School, the school nearest to SMGH. She noted that after the school closed, the Woodland Cultural Centre opened on the site and currently utilizes the historic Mohawk Institute building to teach about the history of residential schools in Canada. SMGH staff are looking forward to attending a session (virtually) in October at the Woodland Cultural Centre as well as Orange Shirt Day on Sept 30 in recognition of Truth & Reconciliation.

1.2 Opening Prayer/Reflection

Mr. Stirtzinger provided the reflection.

1.3 Welcome Guests

Ms. Thomson Howell welcomed guests and members to the meeting. Introductions were made.

2.0 CONSENT AGENDA

Motion that the following recommendations, minutes, and reports of SMGH be approved:

- **The Open Agenda be approved as presented and circulated.**
- **There are no conflicts of interest noted.**
- **The Open Minutes of the Board of Trustees meeting of June 23, 2021 are approved as presented and circulated.**
- **The report of the St. Mary's Foundation.**

Moved, Seconded, VOTED AND CARRIED.

3.0 GENERATIVE DISCUSSION

Ms. Thomson Howell introduced this item. Members broke out into groups to discuss a video on *21 Things you may not know about the Indian Act*, which each member was asked to view prior to today's meeting. Each group was asked to consider the following questions:

1. What did you learn? What surprised you?
2. Our objective is to increase the diversity of our Board. How will understanding this history help us as we move forward with this objective?

Following the breakout sessions, a spokesperson from each group provided a brief report on their group discussion.

4.0 REPORTS

4.1 Report of the Chair

Ms. Thomson Howell provided a verbal report and noted the following:

- The resignation of Mr. Keith Martin from the Board this summer.
- Congratulations to Board team on funds raised during the recent Hike for Health, and congratulations to the Foundation for job well done on this event.
- SMGH Mandatory Vaccination Policy requires that Board members provide proof of vaccination documentation by Oct. 12th. These are to be provided to Ms. Lammers. Ms. Fairclough reiterated that this is a mandatory requirement for Board members to be on the Board of Trustees.

4.2 Report of President

The report of the President was circulated with the meeting package. Ms. Fairclough provided additional information, noting the following:

- New projections from Science table are more positive for the fall so far.
- SMGH currently at 96% of staff who are fully vaccinated
- A challenge remains with HHR.
- Ms. Fairclough commented on the letter to the Board from ONA regarding the recent IAC recommendations noting that regional colleagues have also received similar letters following IAC meetings and that no feedback or actions resulted from the ONA letter. Ms. Faulkner provided an update on actions thus far at SMGH following receipt of the IAC recommendations:
 - The IAC report was received mid-July and included 79 recommendations
 - SMGH SLT began meeting with staff in August. It was agreed to place the recommendations into 3 categories. First category has recommendations that both parties agree to, second has recommendations that are underway and third has recommendations that have not yet begun.
 - Discussion are taking place to determine next steps and how to move forward.
 - Thus far it has been a very collaborative process.
- Assurances of investments and implications of IAC recommendations will be discussed during budget presentation (agenda #4.3.2)

4.3 Resource, Planning & Utilization Committee

4.3.1 Committee Report & Financial Statements

Documentation was provided to the committee in advance of the meeting. Mr. Nahrgang reviewed the documentation and responded to questions that arose during the discussion that followed, including:

- Thanked for the comprehensive information provided
- Mr. Rollins inquired as to how conservative the forecast is and was reassured by Ms. Bailey that she and the Finance staff are fairly confident in assumptions providing no unforeseen obstacles.

Motion that the Board of Trustees accept the RP&U Committee report and approve the Financial Statements for Q1 and the month ending July 31, 2021 as presented.

Moved, Seconded, VOTED AND CARRIED.

4.3.2 Revised Budget

Documentation was provided in advance of the meeting. Ms. Bailey and Ms. Scime reviewed the presentation and responded to questions that arose during the discussion, which included the following:

- Confirmation that the 2% OT noted is accurate, providing adequate coverage for vacation and anticipation of decreased over time.

Motion that the Board of Trustees approve the revised 2021-22 Budget as presented.

Moved, Seconded, VOTED AND CARRIED.

Mr. Nahrgang thanked Ms. Bailey for her work at SMGH and with RP&U Committee.

4.4 Mission & Governance Committee

4.4.1 Mission & Governance Committee Report and Nominating Committee Report.

Mr. Smith spoke to the Mission & Governance Committee Report provided.

Motion that the Board of Trustees approve the proposed new Board and Committee/Community members.

Moved, Seconded, VOTED AND CARRIED.

Motion that the Board of Trustees accept the Mission & Governance Committee report as presented and approve the appointment of Mr. Tim Rollins as Chair of the Mission & Governance Committee.

Moved, Seconded, VOTED AND CARRIED.

Motion that the Board of Trustees approve the adjustments to committee membership given the recent recruitment to the Board.

Moved, Seconded, VOTED AND CARRIED.

Ms. Fabi noted one adjustment to the Quality Committee, that Jeff Bowler is now the Volunteer association member on the Quality Committee.

It was also noted that the new members will be on 2 committees and this could be a heavy load. Ms. Thomson Howell noted that members were contacted and both agreed to the committee appointments.

Motion that the Board of Trustees approve the Board 2021-22 work plan as presented.

Moved, Seconded, VOTED AND CARRIED.

4.4.2 Board Education

Ms. Fairclough spoke to this item, noting requests brought forward by GRH for joint education session and requesting Board members to provide any suggestions to be incorporated in discussions that will take place at M&G meetings this fall.

4.5 Quality Committee

4.5.1 Committee Report

4.5.2 Quality Scorecard

The committee reviewed the documentation provided in advance of the meeting. Ms. Fabi spoke to the report. No additional questions arose.

Motion that the Board of Trustees accept the Quality Committee Report as presented.

Moved, Seconded, VOTED AND CARRIED.

5.0 BUSINESS:

5.1 Strategic Plan Proposed Scorecards

A briefing note and draft scorecards were provided to the Board members in advance of the meeting. Ms. Farwell spoke to the items provided. Mr. Ramanna joined the meeting for this item. Comments and observations were noted, and the discussion included the following:

- Measures of success are pulled from strategic plan. Board members asked about more specific performance measures vs. success measures. The scorecard is meant to track the plan, some performance and status. Some other measures of performance will be included in quality score card.
- Some feedback was given about the quantity of the information. For example, information on who the leads are is an operational item. It was suggested to cluster activities/categories; use a descriptor for categories vs listing individual items; provide information only on items that require the Board's attention.
- Patient portal is an active project. It is anticipated to bring to the Board soon. Currently resides with PRISM platform on the scorecard.

5.2 SMGH Approach to Equity, Diversity & Inclusion (Diversity Task Force Report)

Ms. Thomson Howell spoke to the documentation provided in advance of the meeting. She described the rationale for areas of focus and discussion by the task force. Also noted were the following:

- SLT has committed to taking diversity training thru San'yas
- Encourage Board members to participate in the same training

The discussion included the following:

- Training also available thru U of Alberta
- San'yas training relates more to health care
- Appreciation was noted for the opportunity to take the training. Recommendation to have Board members share what they learn from the training. It was noted that this was a practice in the past and will be implemented again going forward.

Motion that the Board of Trustees adopts the *SMGH Approach to Equity, Diversity & Inclusion, Framework* to guide the work of the SMGH Board.

Moved, Seconded, VOTED AND CARRIED.

6.0 INFORMATION/EDUCATION ITEMS:

None.

7.0 ADJOURNMENT:

The meeting adjourned at 5:52 p.m.

Motion that the Board of Trustees move into the in-camera meeting.

Moved, Seconded, VOTED AND CARRIED.