



**BOARD OF TRUSTEES
OPEN MEETING**

Videoconference

APPROVED MINUTES OF NOVEMBER 24, 2021

PRESENT:	Ms. Marion Thomson Howell (Chair) Ms. Jenny Baker Ms. Janine Barry Ms. Linda Fabi Mr. Don Kaluzny - until 6 p.m.	Ms. Leisa Faulkner Ms. Maria deBoer Ms. Lee Fairclough Mr. Jim Stirtzinger Dr. Angela Good	Mr. Stan Nahrgang Mr. Phil Pfeifer Mr. Tim Rollins Mr. Scott Smith Dr. Peter Potts
GUESTS:	Ms. Winnie Doyle @ 5:20 p.m. Ms. Judy Nairn	Ms. Stephanie Ratza Mr. Shash Ramanna (for item 5.1)	Mr. Nick Anghel
REGRETS:	Mr. Michael Harris		
RESOURCE:	Ms. Lilian Scime Ms. Sarah Farwell	Mr. Gary Higgs Ms. Sherri Ferguson	Ms. Susan Dusick Ms. Carol Lammers (recorder)

1.0 CALL TO ORDER:

Ms. Thomson Howell called the meeting to order at 4:00 p.m.

1.1 Land Acknowledgement

Ms. Baker provided the land acknowledgement.

1.2 Opening Prayer/Reflection

Ms. Fabi provided the reflection.

2.0 GENERATIVE DISCUSSION

Ms. Nairn was welcomed to the meeting and led the generative discussion on "Connecting with Diverse Community Groups". She provided details on her journey working with aboriginal/indigenous peoples and other religious groups along with the learning that was required and challenges that were overcome, noting the following:

- "learn to listen" is a high priority
- Relationship of being allies to groups
- "how do you become a positive space" workshop; mandatory training for staff, board members, volunteers
- Start somewhere. Contact organizations or individuals and begin conversations
- Indigenous community taught her how to "really" listen and what was important to them. Taught her how to work on different timelines; normal expectation is for others to work in our time frame. Important for other groups/individuals to know that you are willing to adjust to work in their time frame.
- Going to have to balance willingness & need to move at a pace that allows for relationship development.

3.0 CONSENT AGENDA

Motion that the following recommendations, minutes and reports of SMGH be approved:

- **The Open Agenda.**
- **There are no conflicts of interest noted.**
- **The Open Minutes of the Board of Trustees meeting of October 27, 2021 as presented and circulated.**
- **The Quality Committee Report.**
- **The report of the St. Mary's Foundation.**

Moved, Seconded, VOTED AND CARRIED.

Questions included the following:

- On the Quality Scorecard, what is Patient ID Scanning? A system that scans rates related to medication administration, blood draws, procedure, etc. as part of a safety standard with Cerner. Optimization was not possible due to timing of go-live and COVID. It is included on the quality scorecard so that this is addressed and reinforced to increase activity and improve patient safety.
- Is there a connection with being able to utilize a medication and the bar code scanning? Can meds be given without bar code scanning? There is an override option available in emergency situations. Distribution on med cart currently using override. There needs to be reinforcement of protocols & procedures for blood draws & other procedures.

4.0 REPORTS

4.1 Report of the Chair

Ms. Thomson Howell provided a verbal report and noted the following:

- Feedback on the October Board retreat was extremely positive; good start to new year
- First meeting in September introduced a ticket system, however this will not be able to be implemented in the near future. For the time being, Trustees are asked to send an email to the Chair to provide suggestions to improve board meetings, functions, etc. until such a time as the Board meets in person again when a ticketing system can be implemented.
- An update was provided on the attempt to contact MPP Harris' office regarding the recent announcement by the Premier and not supporting mandatory vaccines for hospital staff.

4.2 Report of President

The report of the President was circulated with the meeting package. Ms. Fairclough provided additional information, noting the following:

- Reminder that this is Ms. Faulkner's last Board meeting and thanked Ms. Faulkner for her hard work and dedication during her time at SMGH.
- Innovation discussion & partnerships are developing, and that additional information regarding this will be presented at the next Board meeting.
- Staff engagement survey anticipated for January 2022, thru C&HD committee.
- Master planning is the main focus of today's meeting
- COVID update includes a larger focus on recovery as covid numbers rise & fall.
- Shared presentation on WW Hospital capacity and the pressures hospitals are experiencing and anticipate, requesting Board members to be aware should they be in a position to respond to questions from the community. This is a strategy by WW hospitals to champion this message to government.
- Request Board members to raise awareness of issues with community contacts.

4.3 Resource Planning & Utilization Committee

The Board reviewed the documentation provided in advance of the meeting. Mr. Nahrgang and Ms. Scime provided additional comments and responded to questions.

Motion that the Board of Trustees accept the RP&U Committee Report and approve the Financial Statements for the month ending September 30, 2021.

Moved, Seconded, VOTED AND CARRIED.

Discussion included the following:

- Given the current HHR difficulties, will SMGH be able to hire staff to reach the premiums?

Motion that the Board of Trustees approve the 2022/23 Capital Plan as amended.

Moved, Seconded, VOTED AND CARRIED.

Discussion included:

- Adjustment to presented capital plan is required. \$250K was double counted and will need to be removed. Total revised to \$2,525K and will be provided to RP&U committee.
- Appreciative of the fulsome and complete report on capital provided to Board
- Confirmation that contingency in the funding is considered and included for risk for cost/increases going forward.
- Confirmation that all items listed do have funding.

Motion that the Board of Trustees accepts the risk report for the period ending Q2.

Moved, Seconded, VOTED AND CARRIED.

Discussion included the following:

- What are counter measures if funding is not available? Ms. Scime responded that change between amounts was due to the way the ministry was calculating revenues and that they are looking for opportunities to improve.
- It was noted that actions to accelerate this are already underway and that this needs to be managed tightly by meeting recovery targets. The COVID expense mechanism is still in place, but this is a broad-based reconciliation. RP&U Committee will need to address this question and be prepared for reduction in beds & funding.

4.4 Mission & Governance Committee

Documentation was provided to the Board of Trustees in advance of the meeting. Mr. Rollins thanked Ms. Baker for providing insight & materials on the future of Audit Cte.

Motion that the Board of Trustees approve the recommendation that the Terms of References of the Audit Committee and the RP&U Committee be merged, and one committee formed for 2022/2023 (fiscal 2023), and

That the Board of Trustees approve an interim change to the membership of RPU for 2021/22 year to include the Audit Committee chair as a voting member of the committee to enable this shift in the work that needs to be accomplished.

Moved, Seconded, VOTED AND CARRIED.

Ms. Doyle joined the meeting at 5:20 p.m.

Motion that the Board of Trustees supports the revised focus for Board recruitment proposed by the Mission & Governance Committee to prioritize a better reflection of diversity of the community and equity seeking groups.

Moved, Seconded, VOTED AND CARRIED.

Discussion included the following:

- How will the board determine which ethnic group to include? Mr. Rollins noted that this is the beginning of a journey. Decisions made today will not decide what the end result will be as this will evolve as relationships are developed and fostered by

diversity equity seeking individuals and organizations.

- A question was also raised as to whether there is consideration on the table to evaluate how the board functions as a whole and not just in relation to this change in focus.

5.0 BUSINESS:

5.1 Strategy Scorecard

Ms. Farwell reviewed the documentation provided in advance of the meeting. She and Mr. Ramanna responded to questions during the discussion, including the following:

- It was noted that the information & documentation provided is a conversation tool.
- Suggestion was made to have additional appendices provided to avoid unnecessary questions. It was confirmed that the appendices are operational and not for board level. Discussions should focus on areas that cause concern based on high level scorecard information provided.
- HHR is an ongoing concern. What is being done to address this? Ms. Ferguson provided various options, including funding options, that are being investigated and worked on to address this, bearing in mind the market stressors.

Motion that the Board of Trustees accepts the revised format for the strategy scorecard and report on progress.

Moved, Seconded, Voted and CARRIED

6.0 INFORMATION/EDUCATION ITEMS:

None.

7.0 ADJOURNMENT:

The open meeting adjourned at 5:41 p.m.

Motion that the Board of Trustees move into the in-camera meeting.

Moved, Seconded, VOTED AND CARRIED.