



BOARD OF TRUSTEES OPEN MEETING

SMGH, 10th FI Boardroom

MINUTES OF MAY 24, 2023

*(v) = virtual attendance

PRESENT:	Ms. Marion Thomson Howell (Chair) Mr. Nick Anghel Ms. Jenny Baker Ms. Janine Barry Mr. Greg Brooks Ms. Maria DeBoer	Ms. Linda Fabi Ms. Melinda Gorgenyi Mr. David McKee Ms. Stephanie Ratza (v) Mr. Rick Robertson Mr. Tim Rollins	Ms. Elizabeth Witmer Mr. Mark Fam Ms. Rebecca Stuart Dr. Angela Good
RESOURCE:	Mr. Mike Gourlay Ms. Liz Buller (CEO, SJHS) (v) Ms. Carol Lammers (recorder)	Ms. Sarah Farwell Mr. Brandon Douglas Ms. Susan Dusick	Ms. Nicole Johnson Mr. Gary Higgs
REGRETS:	Dr. Peter Potts		
GUESTS:	Mr. Steve Abdool, SJHS Ethicist Ms. Jamie Robertson, SMGH Ethicist		

1.0 CALL TO ORDER:

Ms. Thomson Howell called the meeting to order at 4:00 p.m. and welcomed everyone to the meeting.

1.1 Land Acknowledgement

Ms. Baker provided the land acknowledgement.

1.2 Opening Prayer/Reflection

Ms. Barry provided an opening reflection.

1.3 Patient Story

Ms. Stuart provided a patient story and how the Ethicists recently assisted with providing care for a patient and family members. Mr. Abdool provided a verbal update on the status of the patient currently.

2.0 GENERATIVE DISCUSSION

Mr. Steve Abdool provided an overview to the Board on ethics and the role of ethicists within the hospital. He also provided information on how the YODA framework (ethics framework) is to be utilized through governance decisions at the hospital as well.

3.0 CONSENT AGENDA

Motion that the following recommendations, minutes, and reports of SMGH be approved:

- **Approval of the Open Agenda, as amended.**
- **Declaration of Conflict of Interest**
- **Approval of Open Meeting Minutes of April 26, 2023**

- **CHD Committee Report of April 24, 2023**
- **Previous meeting survey results**

Moved, Seconded, VOTED AND CARRIED.

4.0 REPORTS

4.1 Report of the Chair

Ms. Thomson Howell provided a verbal update, noting the following:

- The documentation provided to the Board, in advance, details an OHA conference recently attended

4.2 Report of President

The report of the President was circulated in advance of the meeting. Mr. Fam noted the following:

- Nurse's week celebrations energized staff
- Family presence policy re-introduced
- Leadership structure updates provided with materials
- Workplan provided for information; will be discussed in more detail in the near future
- Waiting on funding letters; anticipate information on Bill 124

Discussion included:

- Title chief used vs director to attract and elevate the role in alignment with other organizations

4.3 Report of the SJHS CEO

A report was provided in advance of the meeting. Ms. Buller noted the following:

- Recruitment search underway for leadership in 2 member organizations; anticipate completion in fall 2023
- Looking forward to opening of newly renovated chapel at SMGH
- Margaret Juravinski passed away earlier in May and noted her contributions to healthcare

4.4 Report of the Chief of Staff

Documentation was provided in advance of the meeting. Mr. Fam, in the absence of Dr. Potts, provided a high-level overview of the documentation, noting a recent presentation from Dr. Ho on the geriatric population. No additional questions arose.

4.5 Report of the SMGH Foundation

Documentation was provided in advance of the meeting. Ms. Dusick noted the following:

- Particulars and history of Red Day, taking place on June 9th
- Hike for Heart taking place in September, which both boards challenge each other.

4.6 Culture & Human Development Committee Report

Ms. Ratza reviewed the documentation provided in advance of the meeting and noted the following:

- Substantial progress being made by committee

Motion that the Board of Trustees accept the Culture & Human Development Committee Report as presented.

Moved, Seconded, VOTED AND CARRIED

4.7 Mission & Governance Committee Report

Mr. Rollins provided a high-level review of the documentation provided in advance. Mr. Fam provided additional information regarding the draft workplan provided with the meeting materials.

No additional questions arose.

Motion included in report:

- That the M&G Committee recommends the adoption of the proposed workplan framework starting in September 2023, to the Board of Trustees.

Motion that the Board of Trustees accept the Mission & Governance Committee Report and approve all motions noted therein.

Moved, Seconded, VOTED AND CARRIED

4.8 Resources, Audit & Finance Committee

4.8.1 Committee Report of May 15 2023, including Financial Statements and Retina Program

Ms. Baker spoke to the documentation provided in advance of the meeting,

Motion: That the Board of Trustees approve the financial Statements for the months ending February 28, 2023 & March 31, 2023.

MOVED, Seconded, VOTED and CARRIED

Mr. Fam noted how services currently within the hospital are scheduled to allow for the retina program

Motion that the Board of Trustees support SMGH to begin to offer surgical retina services at SMGH in September 2023, without formal Ministry of Health funding.

MOVED, Seconded, VOTED and CARRIED

Motion that the Board of Trustees accept the Resources, Audit & Finance Committee Report.

Moved, Seconded, VOTED AND CARRIED

4.8.2 Committee Report of May 19 2023, including the Audit Report and MRI Project

Ms. Baker invited Mr. Gourlay to provide an update on the Audit Report and documentation provided. The following was noted:

- Note #5 (pg 67) fixed interest rates should read 1.2% - 4.5%. This will be updated on the formal posted documentation.

Mr. Higgs was invited to provide a verbal update on the MRI project as presented to the RAF committee. The discussion included the following:

- o Clarification that the project budget includes a project manager.

Motions included in report:

- Motion: That the Board of Trustees approves the Financial Statements for the year ended March 31, 2023, the Management Representation letter and the Audit Findings Report as presented by KPMG.
- Motion: Per the Ministry of Health revised MRI Project requirements, that the Board of Trustees approve the contractor to be Phillips and the project cost to be \$10.7M.
- Motion: That the Board of Trustees supports the SJHS recommendation to approve the reappointment of KPMG as the auditor for SMGH for the 2023-24 fiscal year.

Motion that the Board of Trustees accept the RAF Committee report and approve the motions noted therein.

Moved, Seconded, VOTED AND CARRIED

5.0 OTHER BUSINESS

5.1 STRATEGIC SCORECARD Q4

Documentation was provided in advance of the meeting. Mr. Fam and Ms. Farwell reviewed the documentation. No additional questions arose.

6.0 ADJOURNMENT

Motion that the Board of Trustees adjourn the open portion and move into the in-camera portion of the meeting.

Moved, Seconded, VOTED AND CARRIED.

The open meeting adjourned at 5:30 p.m.