



**BOARD OF TRUSTEES  
OPEN MEETING**

Hospice Waterloo

**APPROVED MINUTES OF OCTOBER 26, 2022**

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<b>PRESENT:</b>	Ms. Marion Thomson Howell (Chair)	Ms. Linda Fabi	Mr. Tim Rollins
	Mr. Nick Anghel	Ms. Melinda Gorgenyi	Ms. Sherri Ferguson
	Ms. Jenny Baker	Mr. David McKee	Ms. Jill Schitka
	Ms. Janine Barry	Ms. Stephanie Ratza	Dr. Peter Potts
	Mr. Greg Brooks	Mr. Rick Robertson	
<b>REGRETS:</b>	Mr. Michael Harris	Ms. Kelly-Anne Salerno	Ms. Maria deBoer
	Dr. Angela Good		
<b>RESOURCE:</b>	Ms. Susan Dusick	Mr. Mike Gourlay	Ms. Nicole Johnson
	Ms. Sarah Farwell	Mr. Gary Higgs	Ms. Carol Lammers (recorder)
<b>GUESTS:</b>	Ms. Liz Buller (SJHS)	Mr. Peter Vaillancourt (Community Committee Member)	

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**1.0 CALL TO ORDER:**

Ms. Thomson Howell called the meeting to order at 4:00 p.m. and welcomed everyone to the meeting.

**1.1 Land Acknowledgement**

Ms. Baker provided the land acknowledgement.

**1.2 Opening Prayer/Reflection**

Ms. Ratza provided an opening reflection.

**2.0 CONSENT AGENDA**

**Motion that the following recommendations, minutes, and reports of SMGH be approved:**

- **Approval of the Open Agenda**
- **Declaration of Conflict of Interest**
- **Approval of Open Meeting Minutes of September 28, 2022**
- **Previous meeting evaluation results**

Moved, Seconded, VOTED AND CARRIED.

**3.0 REPORTS**

**3.1 Report of the Chair**

Ms. Thomson Howell noted the following:

- COVID safety protocols remain in place and are required at today's meeting
- The recruitment process for the President is well underway and interviews have been conducted. A decision will hopefully be made in a few weeks.
- Discussions are underway regarding required protocols to allow for small group hospital tours for Board members
- Request to Board members to provide a brief verbal update on any educational events attended

### **3.2 Report of President**

The report of the President was circulated in advance of the meeting. Ms. Ferguson noted the following:

- Numbers are rising again with staff absences due to COVID
- Covid safety protocols are once again being put in place at the hospital, specifically with the holiday season approaching to remind staff about social gatherings as the hospital remains a high-risk setting
- ED numbers continue to be high and concerning. This is being felt across the region and the province.

### **3.3 Report of the SJHS CEO**

No report was provided.

### **3.4 Resource, Audit & Finance Committee Report & Financial Statements**

The Committee report and supporting documentation was provided in advance of the meeting. Ms. Baker reviewed the documentation and Mr. Gourlay responded to questions that arose.

**Motion that the Board of Trustees accept the Resource, Audit & Finance Committee Report and approve the Financial Statements for the months ending August 2022.**

Moved, Seconded, VOTED AND CARRIED.

### **3.5 Culture & Human Development Committee Report**

Documentation was provided in advance of the meeting. Ms. Ratza reviewed the documentation provided. No additional questions that arose.

**Motion that the Board of Trustees accept the Culture & Human Development Committee Report as presented.**

Moved, Seconded, VOTED AND CARRIED.

## **4.0 BUSINESS**

### **4.1 ACCREDITATION**

Ms. Ferguson provided a verbal update on the status of the Accreditation process thus far and next steps required. Reminder to complete the Governance Functioning Tool so that results can be collected and shared with M&G and the Board at their November meetings.

## **5.0 ADJOURNMENT**

The open meeting adjourned at 4:33 p.m.

**Motion that the Board of Trustees adjourn the open portion and move into the in-camera portion of the meeting.**

Moved, Seconded, VOTED AND CARRIED.

Mr. Peter Vaillancourt departed from the meeting at this time.