



BOARD OF TRUSTEES OPEN MEETING

Video conference

APPROVED MINUTES OF MARCH 29, 2023

PRESENT:	Ms. Marion Thomson Howell (Chair)	Ms. Maria DeBoer Ms.	Mr. Tim Rollins
	Mr. Nick Anghel	Linda Fabi	Ms. Elizabeth Witmer
	Ms. Jenny Baker	Ms. Melinda Gorgenyi	Mr. Mark Fam
	Ms. Janine Barry	Mr. David McKee	Ms. Jill Schitka
	Mr. Greg Brooks	Ms. Stephanie Ratza	Dr. Peter Potts
RESOURCE:	Ms. Liz Buller (CEO, SJHS)	Mr. Mike Gourlay	Ms. Nicole Johnson
	Ms. Susan Dusick	Ms. Sarah Farwell	Mr. Gary Higgs
	Ms. Carol Lammers (recorder)	Mr. Brandon Douglas	Ms. Becky Stuart
REGRETS:	Dr. Angela Good	Mr. Rick Robertson	
GUESTS:	Mr. Greg Griffin, Patient		
	Ms. Patrice Kean, Interim Manager of Quality and Patient Experience		

1.0 CALL TO ORDER:

Ms. Thomson Howell called the meeting to order at 4:00 p.m., welcomed everyone to the meeting. Special welcome to Mr. Douglas, VP, Patient Services, Ms. Stuart, CNE, Mr. Griffin and Ms. Kean.

1.1 Land Acknowledgement

Mr. McKee provided the land acknowledgement.

1.2 Opening Prayer/Reflection

Mr. Rollins provided an opening reflection.

1.3 Patient Story

Mr. Griffin spoke to his experience using the MyConnectedCare Patient Portal, noting the positive experience it provided. He hopes that enrollees take advantage of the surveying function and that those results can be used to further enhance the platform. The discussion included the following:

- If the patient provides access, there is an option for delegates to the patient to access the patient portal information.
- Portal is easy and intuitive to use, should be simple to teach those who are less tech-savvy.
- Enhanced communication capability would improve the portal.
- Mr. Griffin challenged the Board and staff to involve as many patients as possible.

2.0 GENERATIVE DISCUSSION

Mr. Fam provided an overview of the SMGH risk reporting with the Board. The discussion included residual risk in addition to setting risk targets. Questions and comments included

the following:

- Confirmation that the responsibility of the process and the framework lies with the RAF committee.
- Suggestions included preferences to view the heat map and the information to provide on it.
- Summary of residual risks was shared; suggestion to have these discussed with the appropriate committee; Relevant high risks would be shared with the Board through the Committee Report with the option of discussion at the Board level.
- Framework discussion will return to RAF and to be implemented in the upcoming Board cycle (Sept 2023)
- Suggestion to include benchmarks.

3.0 CONSENT AGENDA

Motion that the following recommendations, minutes, and reports of SMGH be approved:

- **Approval of the Open Agenda.**
- **Declaration of Conflict of Interest**
- **Approval of Open Meeting Minutes of February 22, 2023**
- **Previous meeting survey results**

Moved, Seconded, VOTED AND CARRIED.

4.0 REPORTS

4.1 Report of the Chair

Ms. Thomson Howell provided a verbal update, noting the following:

- Ms. Salerno's resignation from the Board
- Thanks and best wishes were extended to Ms. Schitka on her upcoming retirement.
- Changes to Board meeting evaluation process which will be implemented at today's meeting.

4.2 Report of President

The report of the President was circulated in advance of the meeting. Mr. Fam noted the following:

- Provincial budget release noting a 4% lift to hospital funding
- Federal budget release
- Waiting on HSAA balanced budget waivers
- Labour relations bargaining taking place across the province, including SMGH
- Public Salary disclosure information now public
- OHA embarking on broader benefits review
- COVID directions regarding expenditures, staff testing, uninsured patients received
- COVID restriction guidance received regarding in-person gatherings, testing and anticipate guidance on vaccination requirements and masking in the near future.
- VP Medical interviews currently taking place with an announcement anticipated in mid-April

Discussion included:

- No additional guidance provided regarding additional boosters currently. Anticipate guidelines addressing high risk patients, long-term care, etc. in April which will be followed by guidance geared to the general public.
- Anticipate a yearly vaccine similar to the flu vaccines currently offered.
- Care cart was the biggest surprise to Mr. Fam's during his first 2 months in the role. Highly recommend Board members become involved in the care cart walkabouts if possible
- Accreditation preparations going well, including ASP.
- Pharmacy accreditation plans will be shared with Quality Committee.

4.3 Report of the SJHS CEO

Ms. Buller provided a verbal update, noting the following:

- Reminder of the upcoming staff transitions with member organizations
- David Higgins will be the SJHS representative to the BFCT committee
- SJHS Strategic Plan update will be provided this week as the process nears completion
- SJHS Day taking place May 1st in the morning
- Board orientation was well attended; Education sessions will be coordinated with Boards from member organizations throughout the year.
- Executive Compensation will be reviewed across the system

4.4 Report of the Chief of Staff

Dr. Potts referred to the documentation provided in advance of the meeting. No additional questions arose.

4.5 Report of the SMGH Foundation

Documentation was provided in advance of the meeting. Ms. Dusick noted the following:

- Spring appeal anticipated to be sent out early April; focus will be the spec cameras
- Appreciation expressed to CFO & Finance team for the detailed 2-year capital plan
- Discussions with SMGH regarding a potential capital campaign

4.6 Quality Committee

4.6.1 Committee Report

Documentation was provided to the Board in advance of the meeting. Ms. Schitka noted the following:

- recent COVID outbreak included 6 patients who were all asymptomatic; the outbreak ended in 7 days
- ED visit volumes have increased with COVID patients now that the CCFC has closed
- Surgical service resumption is currently between 95-99%

4.6.2 QIP

Ms. Schitka referred to the documentation provided in advance of the meeting. No additional questions arose.

Motion that the Board of Trustees recommend the Quality Improvement Plan 2023/24 for submission to Ontario Health as presented.

Moved, Seconded, VOTED AND CARRIED

4.7 Resource, Audit & Finance Committee Report & Financial Statements

The Committee report and supporting documentation was provided in advance of the meeting. Ms. Baker reviewed the documentation and invited Mr. Gourlay to speak to the financial statements. They responded to questions that arose during the discussion that followed, including:

- What does the investment policy indicate for options to address the funds on hand? Current savings account has higher interest rate than current GICs. Anticipate until investment policy is updated, that the funds remain in the savings account.

The following motions were presented in the report:

1. *Motion that the Board of Trustees accept the Resource, Audit & Finance Committee Report and approve the Financial Statements for the month ending January 31 2022.*

2. *Motion that the Board of Trustees support SMGH to submit Balanced Budget Waivers in FY 22/23.*
3. *Motion that the Board of Trustees approve the 2023/24 Operational Budget.*
4. *Motion that the Board of Trustees approve the IT Strategy and Investment Plan.*
5. *Motion that the Board of Trustees approve the QIP framework for executive compensation in 23/24*

The discussion included the following:

- Balanced budget waiver only required for FY 22/23 at this time
- Waiver details the cardiac rate gap. Mr. Fam provided additional information on dialogues with the Ministry regarding this gap as well as potential strategies to close this gap should the Ministry not come forward with a deficit strategy.
- Request that the IT roadmap be provided to Board as well as committee, for information purposes (consent agenda for next meeting)

Motion that the Board of Trustees accept the RAF Committee report and approve the motions noted therein.

Moved, Seconded, VOTED AND CARRIED.

4.8 Culture & Human Development Committee Report

Documentation was provided in advance of the meeting. Ms. Ratza provided an overview of the committee work and responded to the questions that arose during the discussion, including:

- Request to provide an update on SMGH work undertaken regarding EDI. Mr. Fam responded, noting that some of this work will be in tandem with SJHS as well in cooperation with GRH

Motion that the Board of Trustees accept the Culture & Human Development Committee Report as presented.

Moved, Seconded, VOTED AND CARRIED.

4.9 Mission & Governance Committee Report

Mr. Rollins referred to the documentation provided in advance of the meeting. The following motion was presented in the report:

Motion that the Board of Trustees approve the recommendation that the Culture & Human Development Committee become a standing Committee of the Board.

No additional questions arose.

Motion that the Board of Trustees accept the Mission & Governance Committee report and approve the motions noted therein.

Moved, Seconded, VOTED AND CARRIED.

4.10 BFCT (Building the Future of Care Together)

Mr. Rollins spoke to the documentation provided regarding the requirements and process for Board members to adhere to be able to participate in BFCT meetings.

5.0 **OTHER BUSINESS**

5.1 Trustee Educational Events

No reports were provided.

6.0 **ADJOURNMENT**

Motion that the Board of Trustees adjourn the open portion and move into the in-camera portion of the meeting.

Moved, Seconded, VOTED AND CARRIED.

The open meeting adjourned at 5:49 p.m.

7.0 **Board Self-Assessment Survey**

Board members were provided with a link to complete a [OHA] Board Self-Assessment Survey. Results of this survey will be provided to the Board at a future meeting.