


# St. Mary's General Hospital Expense Report

<b>Name:</b> Don Shilton			
<b>Title:</b> Past President & Secretary			
<b>Reporting Period:</b> Apr 1, 2018 to Sept 30, 2018			
			
Date	Amount	Expense Category	Description
Apr19/18	\$60.88	Meals	Lunch - Meeting with Dr. Sharma
Apr30/18	\$1,858.52	Travel Airfare	Chicago IL - Lean Healthcare Summit for self, 2 designated and 1 non-designated persons
May10/18	\$32.36	Meals	Lunch - Lean coaching meeting with 1 non-designated person
May29/18	\$3.20	Travel Incidentals	Parking - St. Mary's Counselling meeting, Kitchener
Jun11/18	\$133.94	Meals	Catering - Site President Interviews Day One
Jun12/18	\$147.50	Meals	Catering - Site President Interviews Day Two
	\$139.18	Meals	Lunch - Lean meeting - with self and 2 non-designated persons
Jun15/18	\$90.00	Travel Incidentals	Parking - Pearson Airport - Lean Healthcare Summit, Chicago IL
Jun25/18	\$261.47	Meals	Catering - Site President Interviews Day Three

## Definitions:

Date(s): When the expense(s) were incurred (note, expenses may be incurred in one period and reimbursed in another)

## Types of Expenses Included in this report:

- Travel
  - Vehicle rental or own use (mileage)
  - Train or air travel
  - Taxi or public transportation
  - Accommodation
  - Travel incidentals (insurance, parking, tolls)
- Meal
- Hospitality
  - Defined as “the provision of food, beverage, accommodation, transportation and other amenities paid out of public funds to people who are not engaged to work for:
    - designated Broader Public Sector organizations
    - any of the Ontario government ministries, agencies and public entities covered by the OPS Travel, Meal and Hospitality Directive

This report is to be posted publicly until November 30, 2020.