

St. Mary's General Hospital Expense Report

Name: Scott Smith			
Title: Board of Trustees - Vice Chair			
Reporting Period: Apr 1, 2018 to Sept 30, 2018			
			
Date	Amount	Expense Category	Description
May8/18	\$464.63	Travel Airfare	Chicago IL - Lean Healthcare Summit
Jun15/18	\$57.71	Travel Incidentals	Mileage - To Pearson airport - Lean Healthcare Summit
	\$831.60	Accommodation	2 nights - Chicago IL - Lean Healthcare Summit
	\$73.26	Travel Incidentals	Airport to Hotel - Lean Healthcare Summit, Chicago IL
Jun17/18	\$81.15	Travel Incidentals	Parking - Toronto Airport - Lean Healthcare Summit
	\$70.62	Travel Incidentals	Hotel to Airport - Lean Healthcare Summit, Chicago IL

Definitions:

Date(s): When the expense(s) were incurred (note, expenses may be incurred in one period and reimbursed in another)

Types of Expenses Included in this report:

- Travel
 - Vehicle rental or own use (mileage)
 - Train or air travel
 - Taxi or public transportation
 - Accommodation
 - Travel incidentals (insurance, parking, tolls)
- Meal
- Hospitality
 - Defined as “the provision of food, beverage, accommodation, transportation and other amenities paid out of public funds to people who are not engaged to work for:
 - designated Broader Public Sector organizations
 - any of the Ontario government ministries, agencies and public entities covered by the OPS Travel, Meal and Hospitality Directive

This report is to be posted publicly until November 30, 2020.