St. Mary’s General Hospital COVID-19 Commemorative Art Project
Call for Proposals
### COVID-19 Commemorative Art Project

St. Mary’s General Hospital invites local artists to submit their qualifications and proposals for the design of an interior art piece to commemorate the COVID-19 Pandemic and its impact on our community.

For this project, we are seeking public artwork suitable for an indoor environment to allow patients, staff, physicians, volunteers, and visitors the opportunity to reflect and remember the COVID-19 pandemic at St. Mary’s General Hospital. This art piece will be symbolic to the hospital and its legacy as an organization.

### Art Requirements:
- We are seeking an art piece appropriate for an indoor environment. For example, a painted mural on a panel, a mosaic that incorporates various materials, a movable structure/sculpture.
- The art piece must be movable (the art piece will be fixed to the area by canvas, panel, or other material recommended by artist).
- The art piece must withstand regular cleaning.
- The art piece should reflect community and staff stories and experiences throughout the COVID-19 pandemic.

### Timeline

**Call for Proposals:** August 29, 2022 – September 30, 2022 (proposals due no later than 4:30pm EST)

**Site Visit:**
A site visit is available upon request. Interested artists reach out to wellness@smgh.ca to book a time to come in.

**Shortlist Artists Notified:** October 28, 2022

**Shortlist Artists Present to Selection Committee:** November 23, 2022.

**Final Artist Selection:** December 5, 2022

**Art Piece Installation:** 6 months or sooner starting in December 2022, negotiated with Artist in contract. Unveiling upon project completion. Artist hours are between 8am and 6pm. Air scrubber (to filter air) will be provided, if needed.

### Budget:

The maximum budget for this project is $50,000, inclusive of GST, insurance and materials and equipment necessary for the installation. The artist will be provided 60% of the total estimated cost of the project up front and the remaining upon completion. Shortlisted artists who present to the selection committee will be compensated $350.
### About the Project:
The COVID-19 pandemic marks an unprecedented event, that will forever be part of our legacy as an organization. The purpose of this art piece is to commemorate the COVID-19 pandemic at St. Mary’s General Hospital and provide a medium to share the stories and experiences of staff members, physicians, volunteers, and patients.

Throughout the last two years, the team at St. Mary’s rose to every challenge they faced during the pandemic and prioritized the needs of our patients and community. We made it through multiple waves of the pandemic, while continuing to provide exceptional patient care.

### About the Site:
The chosen site for the art piece is in the centre of the Main Lobby, beneath the main staircase. It was chosen because it is a location of high traffic and visibility. This location will encourage engagement with the art piece as staff, physicians, volunteers, and visitors enter the hospital.

Dimensions? The dimensions of the space are 105” x 97.5” x 62”

We ask the art piece has the option to be moved, as we are in the initial stages of building for growth to address the longer-term infrastructure needs of the hospital.

### Project Conditions:

#### Original Work
- Must guarantee the artwork is original does not violate copyright, or intellectual property of any other group or person. Must be of scale and size appropriate to site. Previous work may be adapted in a new and unique way for submission.

#### Copyright
- Copyright of artwork shall be and remain with the artist. Reproduction rights may be negotiated. The artist retains the right to be identified as the creator of the artwork. Will not alter artwork without prior consultation with artist. St. Mary’s reserves the right to move or de-accession the work, if necessary and will make every effort to notify artist before doing so.

#### Durability
- Must be constructed of durable, permanent materials that will withstand an indoor environment. The art piece must withstand regular cleaning.

#### Contract
- The artist(s) will enter into a contract with St. Mary’s General Hospital.

#### Insurance
- Artist(s) must provide their own commercial Liability Policy and the hospital will be named/insured on the policy temporarily while the artist(s) complete the work.
The Site:

Dimensions: 105” x 97.5” x 62”
How to Apply

Submissions must be received by email no later than 4:30 pm (EST) on September 30, 2022. St. Mary’s General Hospital welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process. Please contact wellness@smgh.ca.

Artist or art collectives must submit the following, prepared as described below, in order to qualify for consideration:

<table>
<thead>
<tr>
<th>1. Submission Form</th>
<th>Please see pages 7 to 9.</th>
</tr>
</thead>
</table>
| 2. Artist Statement & Bio | One (1) page maximum:  
- Describe what inspires your artwork process, the materials and methods you use, your background, and any other relevant information that pertains to your art practice. |
| 3. Statement of Intent | Two (2) pages maximum:  
- Describe and explain your interest in this project.  
- Describe the initial design concept and your inspiration for the project.  
- Describe how you will collaborate with the St. Mary’s community to incorporate staff and community stories/experiences into your art piece.  
- How do you hope people will respond to the art piece? |
| 4. Project Timeline | One (1) page maximum:  
- Please describe the timeline for project completion. |
| 5. Estimated Project Cost | One (1) page maximum:  
- Please provide an estimated budget breakdown for the project including artist compensation and the cost of materials/equipment for the installation. |
| 6. Concept Design | One (1) mock-up of the art project design that speaks to the concepts from the statement of intent. |
| 7. References | The names and contact information for two (2) references who can attest to the quality of your artworks and your ability to complete large-scale projects on time.  
Contact information must include:  
- Current contact name  
- Telephone number  
- Email address |
| 8. Resume/ Curriculum Vitae | Maximum of two (2) pages  
- Detail your experience as an artist, prior public art experience and/or other relevant information |
| 9. Previous Works | A minimum of two (2) and up to five (5) images of your past works, including one large-scale project. One artwork per |
image. For each work please include the following on your submission form:
- Title of work
- Date of work
- Medium
- Description including relevance to your proposal

Please ensure that the file names for the images correspond to the title of the work.

How to Submit:

Email wellness@smgh.ca by no later than 4:30pm (EST) on September 30, 2022 and attach all required documents in a single email. Please use the email subject: COVID-19 Art Application – [Your Name].

Selection Process:

The final selection for this project will be chosen through a two-stage process:

**Stage 1:**

All eligible proposals received on September 30, 2022 will be reviewed by a committee, and 3 to 5 artists will be shortlisted.

The evaluation process of submissions will be guided by, although not limited to, the following:
- Understanding of project
- Artistic excellence and creativity
- Artists’ response to site location
- Relevant experience completing public art projects of a similar scope
- Potential impact of proposed artwork
- Strategy to engage the St. Mary’s community and channel their experiences through the art medium

All artists will be notified if their submission is moving to Stage 2 on October 28, 2022.

**Stage 2:**

The shortlisted artists will be invited to come to the hospital and present to a Selection Committee on November 23, 2022. The committee will vote on their chosen artist for the art piece. The chosen artist will be notified on December 5, 2022.

Questions

Please direct all questions by email to wellness@smgh.ca
2022 COVID-19 Commemorative Art Project | Submission Form

Complete submissions must be emailed to wellness@smgh.ca by no later than 4:30pm (EST) on September 30, 2022.

St. Mary’s General Hospital welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process. Please contact wellness@smgh.ca.

Applicant Information

☐ Artist (individual)

☐ Artist Collective/Team

Main Contact:
First and Last Name(s):
Address:
City/Province: Postal Code:
Email Address: Website/Socials:
Phone Number:

If applying as an artist collective, please list all members involved:

<table>
<thead>
<tr>
<th>Reference 1</th>
<th>Reference 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name:</td>
<td>Name:</td>
</tr>
<tr>
<td>Telephone Number:</td>
<td>Telephone Number:</td>
</tr>
<tr>
<td>Email Address:</td>
<td>Email Address:</td>
</tr>
</tbody>
</table>
**Visual Documentation**

Please include a minimum of two (2) and up to five (5) images of your past works. For each of the works, please complete the following:

<table>
<thead>
<tr>
<th>Title of Work</th>
<th>Date of Work</th>
<th>Medium</th>
<th>Description including relevance to your proposal.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Attachments

Please ensure you include the following in an email in addition to your submission form:

☐ Artist Statement & Bio (1-page max)
☐ Statement of Intent (2-page max)
☐ Project Timeline (1-page max)
☐ Estimated Project Cost (1-page max)
☐ Concept Design (1 image)
☐ Resume/CV (2-page max)
☐ Visual Documentation (3-5 images)