



**BOARD OF TRUSTEES
OPEN MEETING
10th Floor Boardroom**

MINUTES OF SEPTEMBER 27, 2017

PRESENT:	Mr. Tom Motz (Chair) Ms. Jenny Baker Mr. Richard Cantin Mr. Rick Coccimiglio Ms. Linda Fabi Ms. Christine Henhoeffler	Mr. Don Kaluzny Mr. Stan Nahrgang Mr. Terry O'Sullivan Dr. Peter Potts Dr. Gagan Sarkaria Mr. Don Shilton	Ms. Angela Stanley Mr. Jim Stirtzinger Mr. Scott Smith Ms. Lisa Strayer Ms. Marion Thomson Howell
REGRETS:	Rev. Dr. Dieter Kays	Mr. Tim Rollins	
GUESTS:	Mr. Brian Guest Ms. Judy Hunter	Dr. Brian McNamara	Ms. Karolina Perraud
RESOURCE:	Ms. Susan Dusick Ms. Sherri Ferguson	Mr. Gary Higgs	Mr. Marco Terlevic

1. CALL TO ORDER: 4:00 p.m.

2. OPENING PRAYER/REFLECTION
Mr. Smith provided the opening reflection.

3. APPROVAL OF THE AGENDA

Motion: That the Board of Trustees approve the open meeting agenda for September 27, 2017 as presented.

Moved by Don Kaluzny, Seconded by Stan Nahrgang, VOTED AND CARRIED.

4. DECLARATION OF CONFLICT OF INTEREST: None.

5. MEETING EVALUATION REMINDER

The meeting evaluation form was circulated with the agenda package for Board members to complete.

6. BOARD HUDDLE AND ACTION TRACKER

The Board reviewed the progress on the 2017-2018 corporate goals and improvement ideas on the huddle board. The items listed on the action tracker were also discussed. The information posted on the huddle board was circulated with the meeting package.

Note: Guests that were participating in a Catalysis Executive Site Visit were present to observe the huddle.

7. PRESENTATIONS / UPDATES

7.1 Cardiac Program Strategic Planning Update

Along with Ms. Stanley, Dr. Brian McNamara, Chief of Cardiovascular Services, and Ms. Karolina Perraud, Project Manager, were in attendance to present the Cardiac Program update. There was a previous presentation given to the Board on the Cardiac Program in May. Work has been ongoing on the strategic plan over the summer and the physicians are grateful that the Board and LHIN are focusing their efforts on this. Dr. McNamara thanked the Board and Foundation for the gala that was recently held as this demonstrates St. Mary's interest in the program. He expressed his confidence that we will be able to execute this plan.

Ms. Perraud walked through the stages leading up to the submission of the cardiac strategic plan to the Waterloo Wellington Local Health Integration Network (LHIN) which has been requested by the end of September. (The presentation slides are attached to the minutes.) Staff have been working closely with the LHIN to let them know that this will be a framework and that to submit a full plan will take longer so as to allow for a full consultation process. The LHIN is interested in co-designing the plan and getting input from other organizations outside of healthcare.

Discussion:

- In discussing the space requirements to fulfill the plan, it was noted that while the hospital is almost out of space there is a master plan that has been developed projecting out 20 years with a recommendation for a new hospital build to incorporate everything we need. In the meantime we are trying to find space and having conversations about programs that might be moved out of the hospital to the community.
- There is excitement within the cardiac group as they are encouraged by the response of the Board and interaction with Ms. Stanley and Ms. Perraud who have involved them in the planning. This is codifying what we have been thinking by putting it to paper. There is also optimism from the younger physicians.
- It is understood that our success needs to link with the success of the politicians. They do work for us and we have to stay engaged with them throughout the region as the critical services St. Mary's provides extend out to the rural areas. The LHIN has a role to play in this as well.

8. THE QUALITY/PATIENT SAFETY REPORT

The Quality Committee Report was circulated with the Board meeting package and Ms. Thomson Howell highlighted some items in the report. Spoke to the patient story -

- **Motion: That the Board of Trustees approve the Quality Committee report.**

Moved by Marion Thomson Howell, Seconded by Lisa Strayer, VOTED AND CARRIED.

A briefing note with accompanying material regarding the Collaborative Quality Improvement Plan (C-QIP) was included with the Quality Committee report. The government has been encouraging organizations to come together to develop these collaborative plans. This is a sub-regional plan and we are specifically participating in this for mental health and addictions patients. There will be minimum cost to the hospital and existing resources are being accessed for this work.

- **Motion: That the Quality Committee of the Board of Trustees of St. Mary's General Hospital approves and recommends to the Board of Trustees to support the Cambridge North Dumfries Collaborative Quality Improvement Plan (C-QIP) to improve access to mental health and addiction services within primary care.**

Moved by Marion Thomson Howell, Seconded by Christine Henhoeffler, VOTED AND CARRIED.

9. MISSION AND GOVERNANCE COMMITTEE REPORT

The Mission and Governance Committee report was distributed with the meeting package.

- **Motion: That the Mission and Governance Committee recommend to the Board of Trustees approval of the appointment of Ms. Stephanie Ratza as a Community Representative to the Resource Planning and Utilization Committee effective September 27, 2017.**

Moved by Jim Stirtzinger, Seconded by Stan Nahrgang, VOTED AND CARRIED.

It was noted that having background information in the meeting package regarding this motion would have been helpful as this is needed so the Board can make an informed decision. While it was acknowledged that we rely on the Nominating Committee for the vetting and recommendation of new members, it was agreed that more information should be provided to the Board and that this process be reviewed.

- **Motion: That the Board of Trustees approve the 2017-2018 work plan.**

Moved by Jim Stirtzinger, Seconded by Lisa Strayer, VOTED AND CARRIED.

10. CONSENT AGENDA

The minutes of the Open Board meeting held June 28, 2017 and the President's report were distributed with the agenda.

Motion: That the Board of Trustees approves the following:

- **Minutes of the Open meeting – June 28, 2017**
- **President's Report**

Moved by Tom Motz, Seconded by Don Kaluzny, VOTED AND CARRIED.

11. REPORTS

11.1 President

- Mr. Shilton reported on the employee and physician engagement surveys that were opened a week ago. The surveys will run for approximately 1 month and we are aiming for a 60% completion rate for both.
- There have been several conversations over the years with the LHIN and community partners regarding St. Mary's Counselling Service and its integration with another community agency to better serve clients. The LHIN has tabled this integration opportunity again and asked us to work with the House of Friendship on bringing these services together. The LHIN has looked at community agencies within the area and felt that the services provided by the House of Friendship best align with those of St. Mary's Counselling Service. Concern was expressed as to whether stakeholder consultations were held and if we could obtain the information that the LHIN collected in determining the integration of these two agencies.

11.2 Board Chair

Mr. Motz remarked that a meeting regarding the Cardiac Program Strategic Plan was held at the LHIN office last week which included representatives from both boards, senior executive and a St. Mary's physician. It seemed that all wanted to pull together to realize the strategic plan and that the LHIN wants St. Mary's to receive the necessary funding to properly serve our residents.

In discussing whether we should be putting pressure on politicians, it was felt that we are doing well with our current process and following the appropriate channels. Members were cautioned that it should only be the Board Chair that speaks on behalf of the Trustees but that members may facilitate conversations between Mr. Motz and our local politicians.

12. ADJOURNMENT: 5:35 p.m.

- **Motion: To adjourn the open Board meeting.**

Moved by Linda Fabi, Seconded by Don Kaluzny, VOTED AND CARRIED.

- **Motion: To move to the in-camera Board meeting.**

Moved by Marion Thomson Howell, Seconded by Jenny Baker, VOTED AND CARRIED.

Tom Motz, Chair

Don Shilton, Board Secretary

Susie Bell, Recorder