



**BOARD OF TRUSTEES
OPEN MEETING
10th Floor Boardroom**

MINUTES OF JANUARY 24, 2018

PRESENT:	Mr. Tom Motz (Chair) Ms. Jenny Baker Dr. Paul Chiasson Mr. Rick Coccimiglio Ms. Linda Fabi Mr. Don Kaluzny	Rev. Dr. Dieter Kays Ms. Linda Maxwell Mr. Stan Nahrgang Mr. Terry O'Sullivan Dr. Peter Potts Mr. Tim Rollins	Ms. Angela Stanley Mr. Jim Stirtzinger Dr. Kevin Smith Mr. Scott Smith Ms. Marion Thomson Howell Mr. Don Shilton
REGRETS:	Dr. Paul Chiasson		
RESOURCE:	Ms. Susan Dusick Ms. Sherri Ferguson	Mr. Gary Higgs	Mr. Marco Terlevic

CELEBRATION OF RIP KIRBY AWARD RECIPIENTS: Marion Dunnington, RPN, Medicine 700; Suzanne Oleski, RN, Cath Lab; Gerald LeMoine, Manager, Engineering and Housekeeping; Katherine Lessard, Nurse Practitioner, Emergency Department.

- 1. CALL TO ORDER:** 4:04 p.m
Mr. Don Shilton introduced Dr. Kevin Smith, President and Chief Executive Officer of the St. Joseph's Health System and thanked him for coming.
- 2. OPENING PRAYER/REFLECTION**
Ms. Thomson Howell provided the opening reflection.
- 3. APPROVAL OF THE AGENDA**

Motion: That the Board of Trustees approve the open meeting agenda for January 24, 2018 as presented.

Moved by Don Kaluzny, Seconded by Marion Thomson Howell, VOTED AND CARRIED.
- 4. DECLARATION OF CONFLICT OF INTEREST:** None.
- 5. MEETING EVALUATION REMINDER**
The meeting evaluation form was circulated with the agenda package for Board members to complete.

6. BOARD HUDDLE AND ACTION TRACKER

The Board reviewed the progress on the 2017-2018 corporate goals and improvement ideas on the huddle board. The items listed on the action tracker were also discussed. The information posted on the huddle board was circulated with the meeting package.

It was suggested that time to discuss huddle process be added to the agenda next month.

7. PRESENTATIONS/UPDATES

7.1 Cardiac Program Update

Cardiac Program Strategic Plan

Ms. Karolina Perraud, Dr. Brian McNamara, and Ms. Andrea Lemberg discussed progress on the Cardiac Program Strategic Plan. The requirements were listed in a comprehensive plan that was included for review in the package.

The project plan has been laid out in three phases. The project is progressing towards the end of phase 2: engaging stakeholders and the submission of the plan. A formal report will be provided to the Board at the February meeting.

Dr. McNamara mentioned that representatives from the WWLHIN, SMGH, physicians, community and patients have been involved in the consultation process and that the team is very grateful to the WWLHIN for their support.

Dr. Smith suggested that an analysis should be provided at each stage for the current state of the number of patients served compared to the future state.

A high-level estimate was provided, totaling \$42M of which approximately \$25M will be requested to Capital Branch and \$16M to the Provincial Program Branch of the MOHLTC. In addition, approximately \$2.5M will be contributed by the hospital, but no equipment costs will be included. Operating expenses should be covered by the associated procedure funding.

On behalf of the Board of Trustees, Mr. Motz requested to convey the message that the Board is very much behind the project.

It was noted that the timeline for the submission, hopeful approval and the PRISM transition is good timing as the EMR will have to be configured appropriately. It is unlikely we will see a conflict.

8. THE QUALITY/PATIENT SAFETY REPORT

The Quality Committee Report was circulated with the Board meeting package.

Motion: That the Board of Trustees approve the Quality Committee report.

Moved by Don Kaluzny, Seconded by Terry O'Sullivan, VOTED AND CARRIED.

9. CONSENT AGENDA

The minutes of the Open Board meeting held November 29, 2017, the Audit Committee report, the Mission and Governance Committee report, the Foundation report, and the President's report were distributed with the agenda.

Motion: That the Board of Trustees approves the following:

- **Minutes of the Open meeting – November 29, 2017**
- **Audit Committee Report**
- **Mission and Governance Committee Report**
- **Foundation Report**
- **President's Report**

Moved by Marion Thomson Howell, Seconded by Jim Stirtzinger, VOTED AND CARRIED.

10. REPORTS

10.1 President

Mr. Shilton commented that St. Mary's continues to experience a very busy winter and thanked Dr. Potts and Ms. Stanley for their leadership with the physician and nursing staff.

10.2 Board Chair

Mr. Motz mentioned that recent care received by family in the Emergency Department was a positive experience. Although there was a wait, there was progress and communication.

11. ADJOURNMENT: 5:11 p.m.

Motion: To adjourn the open Board meeting.

Moved by Marion Thomson Howell, Seconded by Terry O'Sullivan, VOTED AND CARRIED.

Tom Motz, Chair

Don Shilton, Board Secretary

Helen Matzdorff-Shaw, Recorder