


St. Mary's General Hospital Expense Report

Name: Dr. Peter Potts			
Title: Chief of Staff			
Reporting Period: Oct 1, 2017 to Mar 31, 2018			
			
Date	Amount	Expense Category	Description
Aug23/17	\$867.68	Accomodation	3 nights San Francisco, CA - Physician Lean Conference
Aug26/17	\$725.00	Travel Airfare	San Francisco, CA - Physician Lean Conference

Definitions:

Date(s): When the expense(s) were incurred (note, expenses may be incurred in one period and reimbursed in another)

Types of Expenses Included in this report:

- Travel
 - Vehicle rental or own use (mileage)
 - Train or air travel
 - Taxi or public transportation
 - Accommodation
 - Travel incidentals (insurance, parking, tolls)
- Meal
- Hospitality
 - Defined as “the provision of food, beverage, accommodation, transportation and other amenities paid out of public funds to people who are not engaged to work for:
 - designated Broader Public Sector organizations
 - any of the Ontario government ministries, agencies and public entities covered by the OPS Travel, Meal and Hospitality Directive

This report is to be posted publicly until May 31, 2020.