



**BOARD OF TRUSTEES
OPEN MEETING
10th Floor Boardroom**

MINUTES OF MAY 30, 2018

PRESENT:	Mr. Tom Motz (Chair) Ms. Jenny Baker Mr. Richard Cantin Ms. Linda Fabi Mr. Don Kaluzny	Ms. Linda Maxwell Mr. Stan Nahrgang Dr. Peter Potts Mr. Tim Rollins Mr. Don Shilton	Mr. Scott Smith Ms. Angela Stanley Mr. Jim Stirtzinger Ms. Marion Thomson Howell
REGRETS:	Dr. Paul Chiasson Mr. Rick Coccimiglio	Rev. Dr. Dieter Kays	Mr. Terry O'Sullivan
GUESTS:	Ms. Leisa Faulkner Mr. Brian Guest	Dr. Eric Hentschel	Mr. Danny Veniott
RESOURCE:	Ms. Susan Dusick Ms. Sherri Ferguson	Mr. Gary Higgs	Mr. Marco Terlevic

1. CALL TO ORDER: 4:05 p.m.

2. OPENING PRAYER/REFLECTION

Mr. Rollins provided the opening reflection.

3. APPROVAL OF THE AGENDA

Motion: That the Board of Trustees approve the open meeting agenda for May 30, 2018 as written.

Moved by Tom Motz, Seconded by Don Kaluzny, VOTED AND CARRIED.

4. DECLARATION OF CONFLICT OF INTEREST: None.

5. MEETING EVALUATION REMINDER

The meeting evaluation form was circulated with the agenda package for Board members to complete.

6. BOARD HUDDLE AND ACTION TRACKER

The information posted on the huddle board was circulated with the meeting package. A revised graph for the Financial Stewardship goal was handed out at the meeting. The Board reviewed the 2018-2019 corporate goals and improvement ideas on the huddle board. The items listed on the action tracker were also discussed.

7. PRESENTATIONS/UPDATES

7.1 Clinical Program Update: Chest Program

Dr. Eric Hentschel, Chief of Pulmonary Services, Mr. Danny Veniott, Program Manager for the Chest Program, and Ms. Leisa Faulkner, Program Director, Chest and Medicine Programs, were in attendance to give a presentation on the Chest Program.

Discussion:

- Physicians in the unit are very engaged and involved in bedside transfer. They do mini rounds to look at discharge barriers and are very present on the unit.
- This is a well-functioning unit with a good support structure to manage complicated patients.
- The hospital has put resources towards COPD (Chronic Obstructive Pulmonary Disease) which is now a leading cause of death. The Ministry is looking into why these patients are first showing up in the Emergency Department and associated readmission rates.

7.2 Cardiac Program Strategic Plan Update

A document outlining the current status of the various components of the Waterloo Wellington Cardiac Program Strategic Plan was circulated with the meeting package. Ms. Stanley reviewed the information provided.

Discussion:

- With regard to cardiac rehab, Guelph General Hospital (GGH) was beginning to look at rehab services independent of St. Mary's so we have met with them and collectively agreed to move forward as a regional program. GGH will be used as a test site for our outreach program.
- It was suggested that target end dates for the various stages be incorporated into the next report where possible.
- Implementation of the regional program is not funded and so we are approaching the Waterloo Wellington Local Health Integration Network (WWLHIN) to explore a different funding model.
- St. Mary's has been in talks with the WWLHIN about taking a delegation to the Ministry to make sure we are all on the same page.

7.3 Employee Engagement Survey Results

The presentation slides for this item were circulated with the meeting package. Ms. Ferguson highlighted some key areas noting that the survey response rate was very good. Most organizations just meet their threshold but we surpassed our target by 22%. Timing can often influence surveys, e.g., structural changes within a department or a change in management may affect an employee's response.

Each department has received their specific data and they will work to develop action plans to address any areas identified that might require improvement.

8. THE QUALITY/PATIENT SAFETY REPORT

The Quality Committee Report was circulated with the Board meeting package. Ms. Thomson Howell highlighted the committee's discussion on the e-referral system, noting that if patients are referred to Guelph or Cambridge, for example, we may not get their results right away because the systems are not linked. This is not of benefit for

patients. She also elaborated on the patient story indicating that follow up information will be received at the next Quality Committee meeting.

Motion: That the Board of Trustees approve the Quality Committee report.

Moved by Marion Thomson Howell, Seconded by Tim Rollins, VOTED AND CARRIED.

9. CONSENT AGENDA

The minutes of the Open Board meeting held April 25, 2018, report on the St. Joseph's Health System (SJHS) day, and the President's report were distributed with the agenda package.

Motion: That the Board of Trustees approves the following:

- **Minutes of the Open meeting – April 25, 2018**
- **Report on the St. Joseph's Health System Day "Leaders in the Mission"**
- **President's Report**

Moved by Tom Motz, Seconded by Jenny Baker, VOTED AND CARRIED.

10. REPORTS

10.1 President

There was nothing further to report.

10.2 Board Chair

Mr. Motz commented that it was his great pleasure to hand out the Mission Legacy Awards on May 25th.

11. ADJOURNMENT: 5:25 p.m.

Motion: To adjourn the open Board meeting.

Moved by Don Kaluzny, Seconded by Tom Motz, VOTED AND CARRIED.

Tom Motz, Chair

Don Shilton, Board Secretary

Susie Bell, Recorder