



**BOARD OF TRUSTEES
OPEN MEETING
10th Floor Boardroom**

MINUTES OF SEPTEMBER 26, 2018

PRESENT:	Mr. Tom Motz (Chair) Ms. Jenny Baker Mr. Rick Coccimiglio Mr. Richard Cantin Ms. Linda Fabi Dr. Brian Hanna	Mr. Don Kaluzny Rev. Dr. Dieter Kays Ms. Linda Maxwell Mr. Stan Nahrgang Mr. Terry O'Sullivan Dr. Peter Potts	Mr. Tim Rollins Mr. Scott Smith Ms. Angela Stanley Dr. Tom Stewart Mr. Jim Stirtzinger Ms. Marion Thomson Howell
GUESTS:	Mr. Brian Guest		
RESOURCE:	Ms. Sherri Ferguson Dr. Eric Hentschel	Mr. Gary Higgs	Mr. Marco Terlevic

1. CALL TO ORDER: 4:03 p.m.

2. OPENING PRAYER/REFLECTION

Mr. Motz provided the opening reflection.

Mr. Motz introduced Dr. Tom Stewart, CEO of St. Joseph's Health System, Dr. Brian Hanna, President of the Medical Staff and Dr. Eric Hentschel, VP of Medical Staff.

Mr. Motz recognized Rev. Dr. Dieter Kays with the Annual Board Chair's Award.

3. APPROVAL OF THE AGENDA

Motion: That the Board of Trustees approve the open meeting agenda for September 28, 2018 as written.

Moved by Don Kaluzny, Seconded by Stan Nahrgang, VOTED AND CARRIED.

4. DECLARATION OF CONFLICT OF INTEREST: None.

5. MEETING EVALUATION REMINDER

The meeting evaluation form was circulated with the agenda package for Board members to complete.

6. BOARD HUDDLE AND ACTION TRACKER

The information posted on the huddle board was circulated with the meeting package. The Board reviewed the 2018-2019 corporate goals and improvement ideas on the huddle board.

There was discussion around the status of the corporate indicators as well as focusing on the priorities, including culture of the organization.

The Senior Team were thanked for their dedication and hard work throughout the last few months without a CEO and President.

The items listed on the action tracker were also discussed.

7. PRESENTATIONS/UPDATES

7.1 Lean Activity Update

Ms. Ferguson provided the current view of where SMGH is at in their eight (8) year journey in Lean. Within the culture of continuous improvement and the Plan, Do, Study, Act (PDSA), the hospital will review what needs to be completed to transform the delivery of health care to be in a more mature place in the journey.

The desired state to reach the "gold standard" and align with the strategic directions was presented. A tool has been selected to complete an organizational evaluation, including review of the huddle boards.

Some gaps were identified including patient engagement, physician engagement, as well as Lean leadership development. Ensuring basic needs of staff and leaders are met to grow a culture of engagement will a focus.

The Board positively acknowledged that the Senior Team recognized where the hospital is at in their lean journey and are thinking about how to move forward to promote the legacy. As the team prepares to continue to evolve, it was noted that the international recognition is deserved.

8. THE QUALITY/PATIENT SAFETY REPORT

The Quality Committee Report was circulated with the Board meeting package. Ms. Thomson Howell discussed Dr. Brian Goldman's talk on how kindness can transform healthcare from CBC.

The monthly Quality, Safety, Risk (QRS) Report was circulated and will be included in the package moving forward. This report was developed from a Board ticket; highlighting hospital incidents and noting trends on an ongoing basis.

Responsibilities of the Board of Trustees including oversight, insight and foresight as reminder to prepare to ask fiduciary, generative and strategic questions was discussed. To set the framework for the meeting evaluation a fictitious patient will be presented at the beginning of the meeting attempting to engage more deeply and fully challenge the Committee to ask how well they represented the patient.

Motion: That the Board of Trustees approve the Quality Committee report.

Moved by Marion Thomson Howell, Seconded by Don Kaluzny, VOTED AND CARRIED.

9. CONSENT AGENDA

The minutes of the Open Board meeting held June 27, 2018, the Volunteer Association Report and the President's report were distributed with the agenda package.

Motion: That the Board of Trustees approves the following:

- **Minutes of the Open meeting – June 27, 2018**

- **Volunteer Association Report**
- **President's Report**

Moved by Jenny Baker, Seconded by Terry O'Sullivan, VOTED AND CARRIED.

10. Mission and Governance Committee Report

The Board of Trustees work plan for 2018-2019 was included for review. Some inconsistencies with the work plan for the Resource Planning and Utilization Committee (RP&U) were mentioned. It was suggested to keep a running list of proposed changes or omissions to the work plan in order to keep it visible. This could be kept in the Board portal.

Mr. Stirtzinger reminded the committee that terms of reference, work plan and policies are reviewed on a regular schedule.

Motion: That the Board of Trustees approve the 2018-2019 work plan as presented.

Moved by Jim Stirtzinger, Seconded by Tim Rollins, VOTED AND CARRIED.

Review of Accreditation Governance Self-Assessment Results

Mr. Stirtzinger took the committee through the collective response of the governance roadmap which identified twelve (12) red flags. The purpose was to create awareness as to what might need to be addressed. It was suggested that gaps identified might become an improvement ticket.

The Board will be provided with a link next month to complete Accreditation's Governance Functioning Tool individually. A consolidated report will be shared once completed for a current state of any identified gaps in requirements including priority processes.

11. REPORTS

11.1 President

Mr. Terlevic announced that the first TAVI procedure was completed and that the new cardiac program is moving along well. The challenge of meeting the wait time targets for CT scans has been a very difficult challenge but significant work has been completed which has shown positive results. This is expected to be maintained.

It was noted that the Board of Trustees will be recognizing the TAVI and CT groups.

Mr. Terlevic invited the Board to the Cardiac Market Sounding event which will be held on October 23 at the Delta Hotel in Waterloo. SMGH is seeking cross-sector partnerships for regional cardiac expansion. The invitation was sent to the committee.

11.2 CEO

Dr. Tom Stewart, CEO of St. Joseph's Health System, took the opportunity to thank the Board of Trustees and noted that their reputation precedes them and there is something special about St. Mary's. No doubt there are some big changes coming from the new Ontario government as there is a burning platform for changing the way we provide care, but Canadians are going to have great healthcare. The legacy of the Sisters will be remembered as well as the impressive work that SMGH has accomplished.

He noted that SMGH has full support of the System and that there is potential to benefit from the System's organizations to share and learn.

12. ADJOURNMENT: 6:19 p.m.

Motion: To adjourn the open Board meeting.

Moved by Don Kaluzny, Seconded by Tom Motz, VOTED AND CARRIED.

Tom Motz, Chair

Marco Terlevic,
Interim Board Secretary

Helen Matzdorff-Shaw, Recorder