



**BOARD OF TRUSTEES  
OPEN MEETING  
10<sup>th</sup> Floor Boardroom**

**MINUTES OF JANUARY 30, 2019**

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<b>PRESENT:</b>	Mr. Tom Motz (Chair) Ms. Jenny Baker Mr. Richard Cantin (by phone) Mr. Rick Coccimiglio Ms. Linda Fabi	Dr. Brian Hanna Mr. Don Kaluzny Ms. Linda Maxwell Mr. Stan Nahrgang Mr. Terry O'Sullivan Dr. Peter Potts	Mr. Tim Rollins Mr. Scott Smith Ms. Angela Stanley Dr. Tom Stewart Mr. Jim Stirtzinger Ms. Marion Thomson Howell
<b>GUESTS:</b>	Mr. Brian Guest (by phone)		
<b>RESOURCE:</b>	Ms. Susan Dusick Ms. Sherri Ferguson	Dr. Eric Hentschel Mr. Gary Higgs	Mr. Marco Terlevic

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**1. CALL TO ORDER:** 4:05 p.m.

**2. OPENING PRAYER/REFLECTION**  
Mr. Nahrgang provided the reflection.

**3. APPROVAL OF THE AGENDA**

**Motion:** That the Board of Trustees approve the open meeting agenda for January 30, 2019, as written.

**Moved by Don Kaluzny, Seconded by Marion Thomson Howell, VOTED AND CARRIED.**

**4. DECLARATION OF CONFLICT OF INTEREST:** None.

**5. MEETING EVALUATION REMINDER**  
The meeting evaluation form was circulated with the agenda package for Board members to complete.

**6. PRESENTATIONS/UPDATES**

**6.1 Catalysis Lean Assessment**

This presentation was deferred as the Catalysis representatives were unable to travel to St. Mary's to perform the assessment due to inclement weather. We are looking to reschedule this at the end of March and bring the report to the Board at that time.

**7. BOARD HUDDLE AND ACTION TRACKER**

The information posted on the huddle board was circulated with the meeting package. The Board reviewed the 2018-2019 corporate goals and improvement ideas on the huddle board.

The items listed on the action tracker were also discussed. Included in the meeting package was a briefing note prepared by Ms. Thomson Howell and Ms. Baker which addressed the action item related to legislative and regulatory requirements. The Board agreed that this item be assigned to the Mission and Governance Committee for further work.

**Motion: That the responsibility for ensuring the Board of Trustees meets its legal obligations becomes the responsibility of the Mission and Governance Committee.**

**Moved by Marion Thomson Howell, Seconded by Jim Stirtzinger, VOTED and CARRIED**

**8. THE QUALITY/PATIENT SAFETY REPORT**

The Quality Committee Report was circulated with the Board meeting package. Ms. Thomson Howell highlighted the presentation from the Chest Program and noted that, as a Board, we should be concerned about staff workload and morale, particularly where there are limited resources. Despite this particular groups' situation, they still manage to do good work. The patient story regarding long-term beds and a long-stray patient was also commented on.

**Motion: That the Board of Trustees approve the Quality Committee report.**

**Moved by Marion Thomson Howell, Seconded by Jim Stirtzinger, VOTED AND CARRIED.**

**9. CONSENT AGENDA**

The minutes of the Open Board meeting held November 28, 2018, and reports from the Audit Committee, Mission and Governance Committee, Resource Planning and Utilization Committee, and the President were distributed with the agenda package.

**Motion: That the Board of Trustees approves the following:**

- **Minutes of the Open meeting – November 28, 2018**
- **Audit Committee Report**
- **Foundation Report**
- **Volunteer Association Report**
- **President's Report**

**Moved by Stan Nahrgang, Seconded by Tim Rollins, VOTED AND CARRIED.**

**10. REPORTS**

**10.1 President**

Board members were encouraged to participate in upcoming Foundation events.

**10.2 Board Chair**

The Board thanked Mr. Terlevic for stepping up and taking on the acting president role while a new president was recruited.

**11. ADJOURNMENT: 4:50 p.m.**

**Motion: To adjourn the open Board meeting.**

**Moved by Don Kaluzny, Seconded by Tom Motz, VOTED AND CARRIED.**

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Tom Motz, Chair

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Marco Terlevic,  
Interim Board Secretary

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Susie Bell, Recorder