



**BOARD OF TRUSTEES  
OPEN MEETING  
10<sup>th</sup> Floor Boardroom**

**MINUTES OF APRIL 24, 2019**

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<b>PRESENT:</b>	Mr. Tom Motz (Chair) Ms. Jenny Baker Mr. Richard Cantin Ms. Linda Fabi Dr. Andrew Falconer Mr. Michael Harris (by phone)	Mr. Don Kaluzny Ms. Linda Maxwell Mr. Stan Nahrgang Dr. Peter Potts Mr. Tim Rollins Mr. Scott Smith	Ms. Angela Stanley Dr. Tom Stewart Mr. Jim Stirtzinger (by phone) Ms. Marion Thomson Howell
<b>REGRETS:</b>	Mr. Rick Coccimiglio	Mr. Terry O'Sullivan	
<b>GUESTS:</b>	Mr. Brian Guest	Ms. Susan Holliss	
<b>RESOURCE:</b>	Ms. Jui Datta Ms. Susan Dusick	Dr. Eric Hentschel Ms. Sherri Ferguson	Mr. Gary Higgs Ms. Anne Kelly

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**1. CALL TO ORDER:** 4:05 p.m.

**2. OPENING PRAYER/REFLECTION**  
Mr. Smith provided the reflection.

**3. APPROVAL OF THE AGENDA**

**Motion:** That the Board of Trustees approve the open meeting agenda for April 24, 2019, as written.

**Moved by Tom Motz, Seconded by Linda Fabi, VOTED AND CARRIED.**

**4. DECLARATION OF CONFLICT OF INTEREST:** None.

**5. MEETING EVALUATION REMINDER**

The meeting evaluation form was circulated with the agenda package for Board members to complete.

**6. BOARD HUDDLE**

A draft monthly reporting template was handed out to members and Dr. Falconer spoke to the document. It was suggested that the report use either green or red only and by next month we would have more data points to report on. The document circulated is for the purpose of demonstration only and is to inform the Board as to

how the senior management team plan to report on the True North watch and driver metrics. The watch metrics are an overall reporting and the driver metric of Zero Waste also shows the initiatives with an increased reporting cadence. The tight turnaround time on data points will help us know sooner when something is not working.

A question was asked about whether there was a plan for the improvement of our huddle work. It was agreed this needs to be rejuvenated.

## **7. PRESENTATIONS/UPDATES**

### **7.1 Education: Hospital Finances**

Ms. Datta gave a presentation and explained how the Health System Funding Reform model works. She also provided a brief history of hospital funding (the slide deck is attached to the minutes). It was remarked that there is a lag of two years of submitted data and funding is calculated based on this older data. They look at performance on an ongoing basis and the Local Health Integration Network (LHIN) also has the responsibility to review this information, i.e., the volume of patients we are seeing, the weight that is associated with this and whether to reallocate funds based on this data. If a hospital's expected cost is higher than its actual cost, then it is doing well.

The Ministry does not have a basic list of what programs and services should be in every hospital as they can evolve over years. It was also commented that hospitals do not have an adequate budget allocated to equipment depreciation expense to cover facility maintenance costs.

## **8. THE QUALITY/PATIENT SAFETY REPORT**

The Quality Committee Report was circulated with the Board meeting package. Ms. Thomson Howell highlighted the Gemba and presentation from Laboratory Services. It was noted that the patient story was different in the sense that this department does not interact directly with patients.

- **Motion: That the Board of Trustees approve the Quality Committee report.**

**Moved by Marion Thomson Howell, Seconded by Tim Rollins, VOTED AND CARRIED.**

Ms. Thomson Howell noted that, since the Quality Committee met and made a motion to recommend the corporate priorities for 2019-2020, a revised version of the one-page document has been handed out to the Board which includes the actual targets for each goal. It is this document that is being recommended to the Board for approval. It was added that we have mirrored our Quality Improvement Plan (QIP) with the actual targets so that we are not adding new work to the QIP.

- **Motion: That the Board of Trustees approve the 2019-2020 (version 18) of the hospital priorities.**

**Moved by Marion Thomson Howell, Seconded by Don Kaluzny, VOTED AND CARRIED.**

## **9. CONSENT AGENDA**

The minutes of the Open Board meeting held March 27, 2019 and the President's

report were distributed with the agenda package.

**Motion: That the Board of Trustees approves the following:**

- **Minutes of the Open meeting – March 27, 2019**
- **President's Report**

**Moved by Jenny Baker, Seconded by Linda Fabi, VOTED AND CARRIED.**

## **10. REPORTS**

### **10.1 President / SJHS President and CEO**

Dr. Falconer reported on the following:

- We still have not received our 2019-2020 funding letter.
- The St. Joseph's Health System (SJHS) day is being held on May 1<sup>st</sup> and begins at 8:00 a.m. We have been informed that the Minister of Health and Long-Term Care will be attending to address the expected 400 participants.
- Ms. Susan Fitzpatrick has been named the interim CEO of Ontario Health.

Dr. Tom Stewart spoke to the call for submissions related to Ontario Health Teams (OHTs). The System is in a good leadership position with respect to supporting expressions of interest for OHTs in five geographic regions, which includes Kitchener-Waterloo. It was asked how the government is making sure when this comes together that there will not be any gaps in services and that everything a patient needs will be provided. Comment was made that the tertiary and quaternary budgets will likely stay outside of the OHTs and that patients can still go outside of a particular catchment area for these services.

### **10.2 Board Chair**

Mr. Motz thanked those who were able to attend the Foundation event at Westmount Golf and Country Club on April 16<sup>th</sup> to meet and welcome Dr. Andrew Falconer and his wife to the area.

## **11. ADJOURNMENT: 5:20 p.m.**

**Motion: To adjourn the open Board meeting.**

**Moved by Tom Motz, Seconded by Don Kaluzny, VOTED AND CARRIED.**

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Tom Motz, Chair

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Dr. Andrew Falconer, President  
and Secretary to the Board

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Susie Bell, Recorder